

GOVERNMENT OF MIZORAM

RTI MANUAL - 2025

Under Section 4 (1) (b) of Right to Information Act, 2005

DEPARTMENT OF FOOD, CIVIL SUPPLIES & CONSUMER AFFAIRS

Section 4. 1 (b) (i) – The particulars of its organization, functions and duties :**INTRODUCTION**

The Supply & Transport Department was created by the Govt. of India on 31st March 1972 vide Notification No.7/15/72-UTS dated 31.03.1972. The Department was thus assigned the task of equitable distribution of essential commodities to the public and to look after both inter and intra State/UT movement of passengers and goods. After Mizoram attained Statehood on 20.02.1987, the Supply & Transport Department was bifurcated into two Departments viz. Food & Civil Supplies Department and Transport Department on 4th June, 1987 vide Notification No.STE.63/78/95 dated 04.06.1987. As the subject of Consumer Affairs was added to the allocation of Food & Civil Supplies Department, it was renamed as **Food, Civil Supplies & Consumer Affairs Department (FCS&CA)** on 17th November, 2004.

The FCS&CA is a mega Department entrusted to ensure food and nutritional security to the people of Mizoram and to carry out the pivotal functions of public distribution, enforcement of market discipline, promotion of consumer awareness and the protection of their rights.

The FCS&CA performs activities relating to regulation, supply, and distribution of essential commodities under the Essential Commodities Act, 1955 along with enforcement of the Act, statutory rules, orders etc. issued by the Central and the State Government from time to time. The core responsibility of the FCS&CA is to provide the vulnerable section of the population adequate quantities of quality foodgrains through Targeted Public Distribution System (TPDS) under the National Food Security Act, 2013, and to the general public at subsidized rate through other mandates of the Central and State Government respectively.

Moreover, the Department deals with matters relating to consumer welfare, including implementation of safeguards provided under the Consumer Protection Act, 2019; along with the enforcement of allied rules and regulations notified by the Central and State Government. Since the scope of FCS&CA is fundamental in nature and essential for all, the Department may now be rightly termed as a Public Service Department OR Social Service Department.

As per the 12th Schedule of **the Mizoram (Allocation of Business) Rules 2019**, the Department is allotted the following subjects:

1. Food and civil supplies.
2. Essential Commodities Act.
3. Price control and rationing.
4. Inter-State movement permits of food-stuff.
5. Warehouse for public distribution system.
6. Control, distribution and regulation of LPG.
7. Control, distribution and regulation of POL and its products.
8. Quality control, distribution and regulation of essential commodities.

9. Consumer affairs - Consumer protection including Mizoram State Consumer Disputes Redressal Commission and District Consumer Disputes Redressal Commissions.
10. Legal Metrology.
11. Standards of weights and measures.
12. Bureau of Indian Standard related matters.
13. Implementation of NFSA including Constitution of Grievance Redressal Mechanism.
14. Test and re-calibration of water meter.

In addition to the above allocations, certain Acts, Rules & Regulations under the Ministry of Consumer Affairs, Food & Public Distribution are entrusted to the Department for execution as below:

1. The Essential Commodities Act, 1955 (10 of 1955) (Supply, Prices and Distribution of Essential Commodities not dealt with specifically by any other Department)
2. Prevention of Black marketing and Maintenance of Supply of Essential Commodities Act, 1980 (7 of 1980)
3. Implementation of Consumer Protection Act, 2019 (35 of 2019) and its allied rules and regulations
4. Implementation of Standards of Weights and Measures – the Legal Metrology Act, 2009 (1 of 2010) with its allied rules
5. Regulation of Packed Commodities
6. Implementation of Bureau of Indian Standards Act, 2016 (11 of 2016) with allied rules, regulations and orders.
7. Monitoring of prices and availability of essential commodities.
8. The Department is also assigned to execute:
 - (i) The Mizoram Trade Articles (Licensing and Control) Order, 1987.
 - (ii) The Liquefied Petroleum Gas (Regulation of Supply and Distribution) Order, 2000 as amended from time to time.
 - (iii) Targeted Public Distribution System (Control) Order, 2015
 - (iv) The Kerosene (Restriction on use and fixation of selling price) order, 1993 as amended from time to time.
 - (v) The Mizoram (Price Fixation of Essential Commodities) Order, 1977

The rules and regulations as well as procedures laid down in this manual are exclusively meant for the Department of Food, Civil Supplies & Consumer Affairs and will be binding on all wings/branches of the Department, the District Offices and all centres/godowns connected with the supply and distribution of foodstuffs, other essential commodities, and articles dealt with by the department from time to time.

However, after the operation of Supplies Chain Management in full swing, this manual exercises shall be discontinued, and the appropriate software shall be operated.

In alignment with this, the Department shall adopt an Online Accounting Software integrated with the Supply Chain Management System, enabling cross-checking and

automated retrieval of relevant data for preparation of all types of carriage bills, including FPS dealers' bills, as well as compilation of stock and cash accounts and consolidated annual financial statements.

This accounting system shall be upgraded from time to time, as required, to ensure seamless coordination between the supply and accounting functions in a real-time digital environment.

ADMINISTRATIVE SET UP

1.1 Main objective of the Department :

The main objective of Food, Civil Supplies & Consumer Affairs (FCS&CA) Department is to provide food security to the people by making foodstuff available through various schemes and policy of the Central and State Governments and to ensure regular supply of foodstuffs and Essential Commodities at reasonable price to the general public, and to regulate Consumer welfare and protection of Consumer at large, particularly to the weaker section of the society under the nationwide network of PUBLIC DISTRIBUTION SYSTEM in the State of Mizoram.

The Department is headed by Director who is declared as Head of Department and necessary financial power has been delegated to him by Government for the proper implementation of the PDS. The Director is responsible for proper implementation of the Schemes and policies including maintenance of Accounts, procurement of essential commodities. Compilation of Annual Financial Statement and submission of the same to the Government of Mizoram and to the Accountant General.

The Directorate formulates the policies and guidelines to be followed in respect of procurement, transportation, storage and distribution of foodstuff and also prescribe forms and procedures to be followed by Subordinate Offices. The Directorate will have control over all such offices and prescribe forms for reports and returns to be submitted periodically by all such offices and it is the duty and responsibly of the District Office to comply with such instructions and procedures and submit the prescribed reports and returns within the stipulated time to the Directorate.

1.2 Different Branches of Directorate :

To carry out the overall responsibilities in the implementation of the Schemes, the Directorate of Food, Civil Supplies & Consumer Affairs is divided into 6 (six) branches such as :-

- (i) Administration Branch
- (ii) General Supply Branch
- (iii) Accounts Branch
- (iv) Consumer Affairs Cell
- (v) Movement and Monitoring Branch
- (vi) Enforcement and Quality Control Branch.

(i) **Administration Branch :**

Administration Branch is responsible to the Director on all matters relating to personnel administration and service matters of employees under the Department, and also in enforcement of employees under the Department and maintenance of decorum and discipline within and outside the office. It is responsible in framing Supply Manual, Rules and Regulations and necessary guidelines from time to time as considered necessary. It deals with matters relating to correspondence with other government departments and private parties and submission of proposals to the Government. It oversees and coordinates the functions of different branches of the office. It takes initiative on matters relating to opening of new District offices, demarcation of jurisdiction of DCSO including minor work such as construction, repairs and renovation of godown, staff quarters etc. It is also entrusted with payment of rent for offices and departmental land including godown and also collection of profession taxes from staffs on behalf of the government.

(ii) **General Supply Branch :**

General Supply Branch is responsible to the Director in framing rules and regulations for procurement of foodstuffs and its distribution to the general public with valid Ration Card Holders issued by the State Government. In monitoring and ensure implementation of NFSA, 2013 as per Central Guidelines and Rules issued from time to time. To monitor End-to-end computerization of TPDS, to monitor the induction, equitable and fair distribution of LPG under relevant rules and guidelines in force. Control and oversees POL product including SK oil. Various schemes pertaining to distribution of foodgrains introduced by the Central Government are monitored by General Supply Branch.

(iii) **Accounts Branch :**

The Accounts Branch is responsible to the Director in all financial transactions of the Department. It consists of four Sections, viz., Budget, Procurement, Compilation and Audit. Works dealt with in each section are as follows :

Budget : Formulation, control, guidance and distribution of Budgetary Fund; Coordination with Finance department and Accountant General, Mizoram in connection with budget.

Procurement : Procurement of foodstuff from Food Corporation of India and Open Market; Reimbursement of subsidy bills and transportation cost.

Compilation : Analysis of monthly compilation of stock and cash accounts of all District offices of the department.

Audit : Coordination with Accountant General, Mizoram in all matters relating to audit and PAC, Mizoram in connection with the Report of Comptroller & Auditor General of India.

(iv) **Consumer Affairs Cell :**

This cell is responsible to the Director in all matter concerning Consumer Protection, Price Monitoring, and Consumer Redressal Machinery. It safeguards consumer rights ensures fair pricing practices, and facilitates consumer dispute resolution. The Cell works to enhance consumer awareness, address unfair business practices, streamline and strengthens grievance redressal mechanisms. The Department oversees quasi-judicial entities such as the State and District Consumer Disputes Redressal Commissions to ensure that consumer grievances are addressed and resolved efficiently and fairly.

In addition to its statutory and regulatory functions, the Consumer Affairs Cell undertakes initiatives and programmes supported under various schemes of the Central Government, ensuring alignment with national objectives while catering to the specific needs of the State.

(v) **Movement and Monitoring Branch :**

Movement and Monitoring branch is responsible to the Director in all matters concerning movement of foodstuff issued to public through PDS and their movements from FCI base depots to PDCs and to ensure availability of foodstuff at various supply centers. They should work out the requirement of foodstuff as per report submitted by the District Offices and make arrangement for their movement. The branch is also responsible for monitoring of despatch of foodstuff made by all FCI Depots and all centres.

(vi) **Enforcement and Quality Control Branch:**

Enforcement and Quality Control Branch is responsible to the Director in all matters concerning enforcement works and enforcement of Central/State Acts and Rules relating to essential commodities. The branch will also be responsible as nodal branch concerning legal process/legal suit relating to essential commodities. The Secretary, FCS&CA Department is empowered to enforce the provision of the said Act in the State of Mizoram and the District Magistrate/Deputy Commissioner is also empowered to enforce the provisions of the Act within their respective jurisdiction.

This branch is also responsible to the Director in all matters concerning Quality Control of foodstuff issued to public through PDS. The branch is also responsible for maintaining high standard quality of essential commodities in the State and also responsible for checking damaged/deteriorated foodstuff under the custody of the Department.

To ensure the quality of rice supplied by the supplier and to get exact Grade A rice by the Department, a Quality Control and Monitoring Team will be set up as constituted by Government from time to time. The existing composition may be seen at ANNEXURE VII. For testing surveillance samples of food items, Regional Institute of Paramedical and Nursing Sciences (RIPANS) is notify as a testing Laboratory vide B.11014/21/2015-CFS/HFW dated 29.01.2016.

1.3. Function of District Offices :

The Department has district offices in the districts. At present there are 12 (twelve) District Offices in the State as below:

- (i) Office of the District Civil Supplies Officer, Aizawl East District, Aizawl.
- (ii) Office of the District Civil Supplies Officer, Aizawl West District, Aizawl.
- (iii) Office of the District Civil Supplies Officer, Lunglei District, Lunglei.
- (iv) Office of the District Civil Supplies Officer, Siaha District, Siaha.
- (v) Office of the District Civil Supplies Officer, Champhai District, Champhai.
- (vi) Office of the District Civil Supplies Officer, Kolasib District, Kolasib.
- (vii) Office of the District Civil Supplies Officer, Serchhip District, Serchhip.
- (viii) Office of the District Civil Supplies Officer, Mamit District, Mamit.
- (ix) Office of the District Civil Supplies Officer, Lawngtlai District, Lawngtlai.
- (x) Office of the District Civil Supplies Officer, Saitual District, Saitual.
- (xi) Office of the District Civil Supplies Officer, Khawzawl District, Khawzawl.
- (xii) Office of the District Civil Supplies Officer, Hnahthial District, Hnahthial.

The District Civil Supplies Officers (DCSOs) is the head of office in the District. The DCSO functions as Drawing and Disbursing Officer of his establishment. DCSOs are responsible for making assessment of annual requirement (as per Government approved scale) of foodstuffs of their respective District. They are also responsible for proper maintenance of physical and financial accounts of all commodities made available to them and to submit monthly accounts to the Directorate in prescribed Forms within the stipulated time in a regular manner. They are responsible to ensure that the commodities reach their destinations in time and adequate stock is made available at every Centre particularly in the interior Centres for monsoon period before dislocation of communication link with the onset of monsoon.

The District Civil Supplies Officers are further responsible in enforcement of all Rules and Regulations to prevent any loss or shortage from fraud, theft and misappropriation etc. at various Supply Godowns within their respective jurisdiction, so that Government shall not sustain any loss in its operation. For the effective discharge of their functions, the District Civil Supplies Officers will be assisted by Subordinate Officers and staffs.

The DCSOs are also responsible in maintaining administration and disciplines within their jurisdiction, regular updating of the Service Books kept within their offices, submission of returns/reports pertaining to their jurisdiction, timely processing of pension papers of Government employees working under their jurisdiction clearly indicating any liability of the employees, if any, in their pension papers so as to prevent any loss to the Government.

The DCSO should supervise the conduct of employees working under their respective jurisdiction vigilantly so as to prevent any loss or misappropriation of Government money. They should monitor the monthly reports submitted by officer in charge of the godown cautiously so as to find out any discrepancy in stock and cash accounts of the godown in time.

As Registrar of the District Consumer Disputes Redressal Commission (DCDRC), the District Civil Supplies Officer (DCSO) is responsible for receiving consumer complaints, issuing notices or summons, and maintaining case registers and daily cause lists. The DCSO also supervises the ministerial staff, handles official correspondence, and

manages administrative matters related to the functioning of the Commission. Additionally, the DCSO deals with certain consumer affairs tasks in an official capacity, ensuring smooth coordination, enforcement of Commission orders, and overall efficient operation of the DCDRC.

District Civil Supplies Officer is the competent authority in matters relating to issuance, modification, addition or deletion of members in Ration Card within his/her jurisdiction. Selection of beneficiaries under the National Food Security Act will be under the chairmanship of the concerned DCSO.

1.A. List of Distribution Centres: For equitable distribution of essential commodities to the public, there are 12 Principal Distribution Centres (PDC), 18 Sub Distribution Centres (SDC) and 91 Supply Centres (SC):

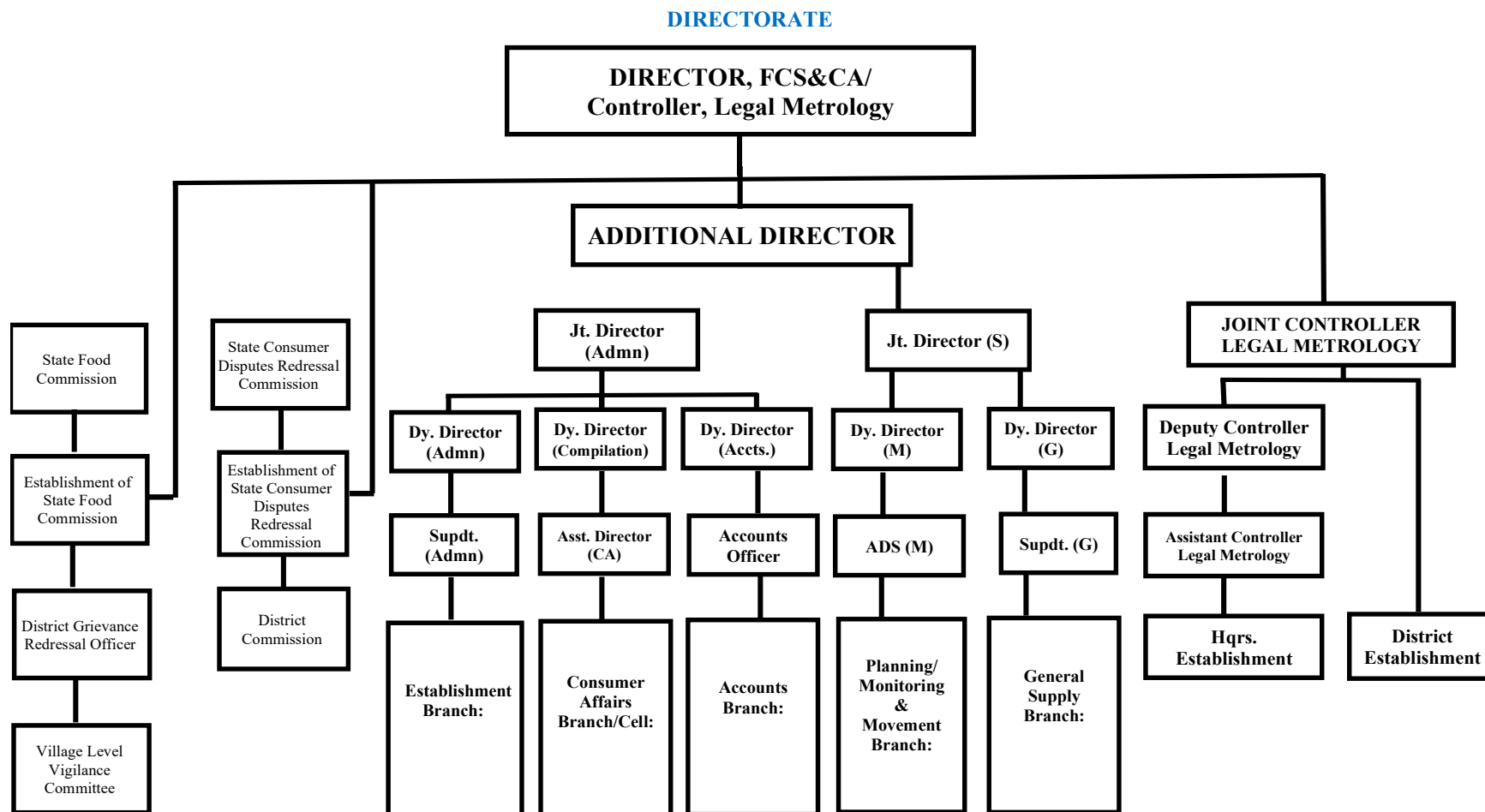
S/N	Name of Office	PDC	SDC	SUPPLY CENTRES
1	DIRECTORATE	1) Aizawl GMG-II 2) Aizawl GMG-I		
2	DCSO AIZAWL EAST		1) Sakawrdai	1) Darlawn 2) Zohmun 3) Ratu 4) Khawruhlian 5) Suangpuilawn 6) New Vervek 7) Vanbawng
3	DCSO AIZAWL WEST	1) Aibawk		1) Darlung 2) Rawpuichhip 3) Hmuifang 4) Reiek 5) Kanghmun 6) Sialsuk 7) Khawrihnim
4	DCSO KOLASIB	1) Kolasib	1) Bairabi 2) Lungdai 3) Vairengte	1) Bukpui 2) Kawnpui 3) N. Hlimen 4) Saiphai
5	DCSO MAMIT	1) Mamit 2) Zawnuam	1) W. Phaileng	1) Kanhmun 2) Phuldungsei 3) Tuidam 4) Kawrtethawveng 5) Pukzing 6) Tuipuibari 7) Kawrthah 8) Rengdil 9) Marpara 10) Silsury
6	DCSO CHAMPHAI	1) Champhai		1) Hliappui 2) Khawbung 3) Bungzung 4) Hnahlan 5) Vaphai 6) Dungtlang 7) Khuangleng 8) Farkawn 9) Kelkang
7	DCSO SERCHHIP		1) North Vanlaiphai 2) Serchhip 3) Thenzawl	1) Buarpui 2) Chhipphir 3) Bungmun 4) E. Lungdar 5) Khawlailung 6) Chhingchhip 7) Thenhlum
8	DCSO LUNGLEI	1) Lunglei	1) Tlabung	1) Borapansury 2) Chawngte 3) Mualthum 'N' 4) Tawipui 'S' 5) Haulawng 6) Putlungasih 7) Tuichawng 8) Lungsen
9	DCSO LAWNGTLAI	1) Lawngtlai	1) Bungtlang South 2) Vaseikai 3) Sangau	1) Damdep 2) Vathuampui 3) Lungtian 4) Diltlang 5) Bualpui NG 6) Parva 7) Vawmbuk 8) Tuithumhnar 9) Lungpher
10	DCSO SIAHA	1) Siaha	1) Kawlchaw 2) Tuipang	1) Laki 2) Niawhtlang 3) Siata 4) Zawngling 5) Chakhang 6) Phalhrang 7) Tongkolong 8) Tuisih 9) Chapui 10) Lungpuk 11) Phura 12) Vahai 13) Chhualung 14) Maubawk 15) Serkawr
11	DCSO KHAZWAWL	1) Kawlkulh	1) Khawzawl	1) Rabung 2) Biate 3) Khawhai 4) Sialhawk 5) Lungpho
12	DCSO SAITUAL	1) Saitual	1) Phullen 2) Ngopa	1) Mimbung 2) Phuaibuang 3) Teikhang 4) Khawlian 5) Kawlbem 6) NE Khawdungsei
13	DCSO HNAHTHIAL		1) Hnahthial	1) Tapho 2) S. Vanlaiphai 3) Thingsai 4) Cherhlun
	TOTAL	12	18	91

1. F. DETAILS OF SANCTIONED POSTS UNDER FOOD, CIVIL SUPPLIES & CONSUMER AFFAIRS AS ON 22.09.2025

S/ No	Name of Posts & Group	Level	Group	No. of Sanction Posts	No. of Posts filled up	No. of Vacant Posts	Remarks
1	2	3	4	5	6	7	8
1	Director	13	A	1	1	0	IAS/MCS
2	Addl. Director	13	A	1	0	1	Departmental
3	Joint Director	12	A	2	2	0	1 MCS Post/ Departmental
4	President, District Consumer Disputes Redressal Commission		A	1	1	0	
5	Deputy Director	11	A	6	5	1	1MCS,1MF&AS, 1 MSS, 2 Departmental
6	DCSO	11	A	5	5	0	2 MCS/ 3 Departmental
7	Asst. Director/ADC SO	10	A	12	11	1	1 MCS Post/ Departmental
8	Superintendent	10	A	2	2	0	MSS
9	FAO	10	A	1	0	1	MF&AS
10	Accounts Officer	10	A	20	20	0	Departmental
11	IFCS&CA	7	B (G)	49	30	19	Departmental
12	JAO	7	B (NG)	40	12	28	Departmental
13	HA/Assistant	7	B (NG)	14	7	7	DP&AR
14	Steno – II	7	B (NG)	3	3	0	DP&AR
15	SIF&CS	6	B (NG)	56	41	15	Departmental
16	Steno - III	6	B (NG)	5	0	5	DP&AR
17	UDC	6	B (NG)	24	12	12	Departmental
18	J.E.	6	B (NG)	1	0	1	PWD
19	LDC	4	C	45	18	27	Departmental
20	Storekeeper	4	C	167	44	123	Departmental
21	S.A.	2	C	1	-	1	PWD
22	Driver	2	C	22	14	8	Departmental
23	Despatch Rider	2	C	1	0	1	Departmental
24	Transport Sirdar	1	C	13	11	2	Departmental
25	Handyman	1	D	1	-	1	Departmental
26	Govt. Porter	1	D	319	176	143	Departmental
27	Godown Chowkidar	1	D	185	94	91	Departmental
28	Office Chowkidar	1	D	10	5	5	Departmental
29	Scaleman	1	D	51	20	31	Departmental
30	Peon	1	D	40	21	19	Departmental
31	Sweeper	1	D	1	-	1	Departmental
32	Porter (Supplies)	1	D	4	3	1	Departmental
	TOTAL :::			1103	558	545	

DETAILS OF SANCTIONED POSTS UNDER STATE & DISTRICT CONSUMER DISPUTES REDRESSAL COMMISSION AS ON 28.02.2022

S/No	Name of posts	Group	No. of sanctioned posts	No. of posts filled up	No. of vacant posts	Remarks
1.	State Consumer Dispute Redressal Commission 1) President	‘A’	1	1	0	
	2) Member post	‘A’	4	4	0	
2.	District Consumer Dispute Redressal Commission 1) President	‘A’	11	8	3	
	2) Member post	‘A’	22	22	0	
	Total		38	35	3	

1.G. ORGANISATION CHART OF FOOD, CIVIL SUPPLIES & CONSUMER AFFAIRS DEPARTMENT

Section 4. 1 (b) (ii) – The powers and duties of its officers and employees

2.A		Directorate :	The Department is functioning under the direction of officers of the directorate, headed by the Director.
(1)		Director :	The Director is the executive head of the department, vested with him an over all authority. He exercises the financial power of the Head of Department, power of Appointing Authority as well as the Disciplinary Authority in respect of Group 'C' and below employees. The Director takes all important decisions in execution of the business of the department including administrative and financial.
(2)		Addl. Director :	He will assist Director in the following works –
		(i)	Supervision of procurement and distribution of Agency items like LPG, SKO, MS HSD, Iodized Salt, Edible oil and Cement.
		(ii)	Installation of new POL Depot and other related matters.
		(iii)	Supervision of function of all POL Depot in Mizoram.
		(iv)	Matters concerning with LPG, including Mualkhang LPG Bottling Plant.
		(v)	Procurement, allotment and distribution of wheat to various Mill in Mizoram and allotment of its products to various Dealers and public.
(3)		Jt. Director :	There are two posts of Jt. Director viz. Jt. Director (M) and Joint Director (Admn).
	(i)	Jt. Director (S) :	The post of Jt. Director (M) is the Cadred post of the Mizoram Food & Civil Supplies Service. He will assist Director in regards to procurement and distribution of foodstuff.
	(i)	Jt. Director : (Admn.)	This post is manned by MCS (JAG) Officer. He is entrusted to assist the Director in matters relating to establishment/ administration of the department, particularly pertaining to the service matters of all categories of posts within the department. He will also assist Director in matters relating to preparation of Annual Plan and maintenance and detailment of departmental Vehicles (Light).
(4)		Dy. Director –	5 nos of posts:
	(i)	Dy. Director : (Admn)	This is the cadre post of MSS (Sr. Grade) who is to assist the Director through Jt. Director (Admn) in establishment and administration matters. He/She is function as SPIO.
	(ii)	Dy. Director : (Accts)	This is the cadre post of MF&AS (Sr. Grade), who is to assist Director in the financial control and its related matters.
	(iii)	Dy. Director (G):	This is MCS cadre post, who is to assist Director through Jt. Director (Admn) in preparation of Budget under Plan Scheme and its implementations.
	(iv)	Dy. Director (M):	This post is held by the Departmental Officer, who is to assist Director through Jt. Director (M) and the Programme Officer of Consumer Affairs.

	(v)	Dy. Director (C):	This post is also held by the departmental officer who is to assist Director through the Jt. Director (Admn.)
(5)		Asst. Directors :	There are two (2) posts of Assistant Director in the Directorate assisting the Director through the concerned Officers i.e Jt. Director / Dy. Director.
(6)		Superintendent:	There are two (2) Superintendents, one in the Administration / Establishment Branch and function as SAPIO and another in the General Supply Branch assisting the Director through the concerned Officers i.e Jt. Director/ Dy. Director

S/No	Name of Officers	Works allotted
1.	Pu C. Zadailova, Addl. Director	Matters relating to Food, Civil Supplies & Consumer Affairs
2.	Pu Victor Lalawmpuia, Jt. Director (Admn)	1) Administration Branch 2) Accounts Branch including inter-departmental co-ordination 3) Consumer Affairs Branch/Consumer Cell 4) Drawing & Disbursing Officer for subjects other than procurement of foodstuff
3.	Pu Lalthanmawia, Jt. Director (S)	1) General Supplies Branch 2) Monitoring & Movement Branch

Administration Branch :

S/No	Name of Officers	Works allotted
1.	Pi Saibuangpuii Sailo Dy. Director (Admn)	1) She will function as Branch Officer 2) Establishment and Office Administration 3) Construction/Repairing of Godowns/Offices 4) Project/works under Planning/Finance Commission/ NABARD 5) Departmental Lands & Buildings 6) Location/Transfer of Supply Godowns/Check gate 7) Office Furniture/Equipment/Stationery 8) Office Accommodation/Allotment of Quarters/Renting of private buildings 9) Departmental Vehicles 10) Assembly/Parliamentary matters 11) Coordination for IFMIS 12) Matters relating to Weighbridges/Weighing Scales 13) Capacity Building & Training 14) RTI Act 2005 15) RFD/Citizen's Charter/E. Governance 16) Grievance Redressal 17) Coordination with other departments on miscellaneous matters 18) All court cases pertaining to the subjects under her charge
2.	Pu Lalramchuana Superintendent (Admn)	Subjects listed at SI No. 2 to 18 above.

General Supplies Branch

S/No	Name of Officers	Works allotted
1.	Pu S. Kaptluanga Dy Director (G)	1) He will function as Branch Officer
		2) Procurement of rice and related matters
		3) National Food Security Act, 2013, TPDS and other welfare schemes (Annapurna/WI/Mid-Day Meal/WBNP/SAPLA etc
		4) Carriage contract under Main Routes/ District Routes and monitoring thereof
		5) Opening of Fair Price Shops
		6) Procurement & Distribution of Sugar, Pulses etc
		7) Allotment of Essential Commodity items like iodized salt, edible oil etc and related matters
		8) LPG and related matters and monitoring thereof
		9) Matters relating to Ration Card
		10) Matters relating to PHH and AAY
		11) Integrated Management of Public Distribution System (IMPDS) and related matters
		12) End-to-End Computerization of TPDS and related matters
		13) Central Schemes relating to public distribution
		14) All matters relating to SK Oil
		15) All miscellaneous matters regarding procurement and allocation of foodgrains for identified groups / communities
		16) Special permit for Rice & LPG, SK Oil
		17) All court cases pertaining to the subjects under his charge
2.	Pu Lalbiakliana Superintendent (G)	Subjects listed at Sl No 2 to 17 above.

Accounts Branch

S/N	NAME OF OFFICERS	WORKS ALLOTTED
	Pu Zothanzama Sailo Deputy Director (F&A)	1. He will function as Branch Officer 2. Vetting of all proposals for expenditure sanction 3. DDO for Procurement of Foodstuff 4. Subjects dealt by all AOs will be supervised by him and submitted through him
1	Pi Zohmingthangi Accounts Officer	1. Re-imbursement of Transport cost of PM Poshan (Midday Meal), SABLA etc. 2. Matter relating to accounting of Finance Commission/State Finance Commission 3. Medical Treatment and Medical referred TE Bills 4. All court cases pertaining to the subjects under her charge 5. Intra-State Movement and Fair Price Shop Dealers' Margin 6. Compilation of Stock and Cash Accounts, checking of carriage bill of foodstuff in respect of Hnahthial District 7. Reports and correspondences on shortage, damage, write-off,

		etc under Hnahthial District 8. HSTS Bills
2	Pi Lalthangliani Accounts Officer	1. Compilation of Stock and Cash Accounts, checking of carriage bill of foodstuff in respect of Mamit / Champhai and Kolasib Districts 2. Reports and correspondences on shortage, damage, write-off, etc under Mamit/ Champhai and Kolasib Districts
3	Pu D. Lalbiakmawia Accounts Officer	1. All matters relating to Budget and LOC 2. Payment of freight charges of foodstuff 3. Payment of carrying/transportation charge of foodstuff by carrying contractors, requisitioned vehicles and Department vehicles 4. Correspondences regarding carriage charge of foodstuff 5. All cases pertaining to the subjects under his charge 6. Preparation and passing of Treasury Challans in respect of foodgrains 7. Compilation of Stock and Cash Accounts, checking of carriage bill of foodstuff in respect of Govt. Muanna Godown, Zuangtui 8. Reports and correspondences on shortage, damage, write-off, etc under Govt. Muanna Godown, Zuangtui
4	Pu Lalzarzova - II Accounts Officer	1. All matters relating to Budget and LOC 2. Revenue Receipts 3. Small Saving revenue 4. Matters relating to maintenance and consolidation of Monthly Accounts 5. Maintenance of Monthly Accounts of receipts under Capital Heads of Accounts, (Treasury receipts Schedule of all Treasuries) and submission of necessary reports thereon 6. Reconciliation of Accounts with Accountant General, Mizoram 7. Preparation of Budget allocation, Appropriation and Re-appropriation of funds and submission of necessary report to Finance & Accountant General, Mizoram 8. Additional requirement of funds under all head of accounts 9. Surrender of fund to Finance Department 10. MER Maintenance of MER
5	Pu Lalzarzova - I Accounts Officer	1. Compilation of Stock and Cash Accounts, checking of carriage bills in respect of Aizawl West / Aizawl East and Saitual District 2. Reports and correspondences on shortage, damage, write-off of foodstuff, etc. under Aizawl West / Aizawl East and Saitual District 3. MTO

6	Pu Zothanzaauva Accounts Officer	1. Procurement of foodstuff 2. Preparation and payment of bills on foodstuff (rice, sugar, etc) 3. Preparation and submission of DCC bills to AG 4. Maintenance of Accounts of claims and receipt of payments from FCI in respect of all FSD & PDC 5. Compilation of Stock & Cash Accounts, checking of carriage bills of foodstuff in respect of Lawngtlai and Siaha District 6. Reports and correspondences on shortage, damage, write-off of foodstuff, etc. under Lawngtlai and Siaha District
7	Pi DENGHLINGLIANI Accounts Officer	1. Compilation of Stock and Cash Accounts, checking of carriage bill of foodstuff in respect of Lunglei and Serchhip Districts 2. Reports and correspondences on shortage, damage, write-off, etc under Lunglei and Serchhip Districts 3. Checking and passing of personal claims i.e. T.E, TTE, LTC and related matters 4. DTE 5. RTI 6. State Finance

Consumer Affairs Branch/Consumer Cell

S/No.	Name of Officers	Works allotted
1.	Pu Victor Lalawmpuia Jt. Director (Admn)	1) He will function as Branch Officer
		2) All matters relating to District Forum
		3) All matters relating to State Commission
		4) All matters relating to Consumer Affairs
		5) All matters relating to Legal Metrology Matters
		6) All court cases pertaining to the subject under his charge

Movement and Monitoring Branch

S/No.	Name of Officers	Works allotted
1.	Pu C. Zadailova, Addl. Director	1) He will function as Branch Officer
		2) Price Control/Monitoring and Consumer related issues of LPG/POL
		3) Movement of rice (Main route & District route)
		4) Allocation and transportation of food grains and monitoring thereof
		5) Enforcement matters related to SK Oil, PDS items, LPG & POL
		6) Special permit for POL
		7) Quality Control/ Food safety and standard
		8) All court cases pertaining to the subject under his charge
2.	Pu J. Zomuansanga Asst Director	Subjects listed at Sl No 2 to 8 above.

BRANCHES UNDER DIRECTORATE**A. (i) ESTABLISHMENT BRANCH :**

S/N	NAME & DESIGNATION	WORKS ALLOTTED	LINK OFFICER
1	Lalnghetsangi Lianhlawng IFCS	1. Construction of 24 (twenty four) Warehouses with Associated Infrastructure in 23 locations in Mizoram under NABARD (WIF)	Lalruatkima Sailo LDC
		2. Matters relating to projects under NABARD	
		3. Construction of Supply Godown under SASCI	
		4. Construction of FCS&CA Building at Mizoram New Secretariat Complex (MINECO) Under SEDP	
		5. Proposal for construction of warehouses and other amenities	
		6. Construction of Storage & Godowns under Central Sector Scheme	
		7. Meeting in r/o Sl. No. 1,2,3,4,5 & 6	
		8. Accommodation, Allotment of Quarters/Room Rent	
		9. RTI/ Court case pertaining to her works	
2	Lalbiakthangi Assistant	1. Service matters of Inspecting staff (SK, SIFCS&CA and IFCS&CA)	Amelia Lalrammuanpuui Assistant
		2. Transfer & posting of Inspecting staff	
		3. Creation and retention of posts	
		4. Conversion & upgradation of posts	
		5. Identification of posts under Directorate & District Offices	
		6. Allocation of Business Rules & Transaction of Business Rules	
		7. Creation/Opening/Maintenance of DCSO offices	
		8. RTI/Court case pertaining to her works	
3	Lalrinpuui Assistant	1. Service matters of Assistants	Babie Laldinpuui Assistant
		2. All matters in r/o Departmental Proceedings/Cases	
		3. General correspondences on court cases	
		4. Liabilities of officers & staff	
		5. Recruitment Rules	
		6. Matters related to FCS&CA Manual	
		7. Correspondence on excess issue	
		8. Matter in r/o functioning and non-functioning assets.	
		9. Stationery items/ office furniture/equipments	
		10. Tarphelt, Silpouline, Gunny bags/fencing material	
		11. Procurement/issue of stationery, furnitures	

		etc. for District Consumer Disputes Redressal Commissions	
		12. Maintenance of photocopier, fax machines & other office equipments	
		13. RTI/Court case pertaining to her works	
4	Amelia Lalrammuanpuii Assistant	1. Service matters of Gazetted Officers	Lalbiakthangi Assistant
		2. Service matters of Account Staffs	
		3. Pay and allowances and other related matters	
		4. MACP Scheme	
		5. General correspondences on Property Returns	
		6. Visit of Central Government officials	
		7. Distribution of Works among Gazetted Officers	
		8. Distribution of Works among Staff	
		9. Appointment of D.D.O./ Cashier	
		10. Training of Officers & Staff	
		11. Training on Miscellaneous	
		12. Matters relating to Sexual Harassment at work place /She Box Portal/Correspondence with SW&TA/WCD Departmet	
		13. RTI/Court case pertaining to her works	
5	Babie Laldinpuii Assistant	1. Service matters of UDC and LDC	Lalrinpuii Assistant
		2. Purchase/Maintainance of Weighbridge/Weighing Scale	
		3. Correspondence with DC Offices, Finance, Planning Deptts & Dir of Eco & Stats	
		4. Implementation of EODB (Ease of Doing Business)	
		5. Economic Survey Reports / NITI AAYOG/NEC	
		6. Implementation of Sustainable Development Goals	
		7. Logistics Ease Across Different States (LEADS)	
		8. Meeting of Secretaries to GOM & ITS Related Issues	
		9. Right to Public Services Act/Rules	
		10. Employment Data	
		11. RTI/Court case pertaining to her works	
		12. Monthly Report of RTI cases to State Information Commission	

6	Lalmuanpuii UDC	1. All matters relating to Group 'D' & Provisional Employees (P.E)	Lalrinawmi UDC
		2. All matters relating to engagement of PE other than Drivers (PE & Casual)	
		3. All matters in r/o PPAN/PRAN	
		4. Performance Report of Group D & all P.Es	
		5. Liveries for Group D/Drivers etc	
		6. Grievance Redressal Mechanism	
		8. Person with disabilities	
		9. Matters in r/o Clean Mizoram/ Cleanliness of Office	
		10. RTI/Court case pertaining to her works	
7	C. Zoramthangi UDC	2. All Service matters of drivers	Lalmuanpuii UDC
		3. Matters relating to GPF (NRW/Advance) etc	
		4. NPS (Withdraw)	
		5. Compassionate Appointment	
		6. Honorarium/Overtime Allowances/Advances	
		7. Casual Leave/Special Casual Leave	
		8. Matters relating to Legal Metrology	
		9. RTI/Court case pertaining to her works	
8	Lalchawipuii UDC	1. Governor/Chief Minister Speech	Lalnghetsangi IFCS
		2. Matters Relating to Election	
		3. Medical Referral Cases	
		4. Service matters of Steno, JE and SA	
		5. All important Circulars/Notifications	
		6. Notification/Circular/O.M./Order of GAD/DP&AR /HOME/Finance/FCS&CA/DM&R etc.	
		7. Deputation/Delegation/Apprenticeship	
		8. Matter Relating to Parliament /Assembly Questions	
		9. Miscellaneous on Establishment matters	
		10. Co-curricular activities	
		11. RTI/Court case pertaining to her works	
9	Zonunsanga LDC	1. Pension cases of Group A, B, C and D	Lalfakawma LDC
		2. Machineries & Tools/Electronic goods	
		3. Matters relating to Lift/ EPABX/ telephones	
		4. Condemnation of unserviceable articles/disposal	
		5. HBA/MCA/LIC Loan etc	
		6. Group Insurance Schemes	
		7. Citizen Charter	
		8. Internet Connectivity	
		9. Matters relating to Conference Hall	
		10. Passover Group 'C' & 'D'	
		11. RTI/Court case pertaining to his works	

10	Lalruatkima Sailo LDC	1. Construction/repair of godowns/office buildings/quarters etc. under Minor Works including FLOSPAN	Lalchawipuii UDC
		2. Checkgate matters	
		3. Lands for FCI godowns & infrastructures	
		4. Location/Re-location & transfer of Supply Godowns	
		5. General Correspondence on Godowns	
		6. Matters relating to departmental lands & buildings	
		7. House rents/Bills /Payment of Taxes on land lease, etc.	
		8. RTI/Court case pertaining to his works	
11	Lalfakawma Khawlhing LDC	1. Administrator of Departmental website and portal including departmental e-mail/ internet connectivity.	Zonunsanga LDC
		2. IFMIS	
		3. Matters relating to tours and tour notes of Ministers/officers under FCS&CA Deptt.	
		4. Detailment of officers & staff for tour and hiring of vehicles for tour	
		5. Subscription of newspapers/ purchase of books	
		6. Classified/Display Advertisements	
		7. Matters related to Service Associations/ FMGE & W	
		9. RTI/Court case pertaining to his works	
S/N	NAME & DESIGNATION	WORKS ALLOTTED	
12	C. Lalmalsawmi GP	Issue of Dak in respect of Establishment & Accounts Branch	
13	R. Sangchhungi GP	Issue of Dak in respect of General Supplies & File movement	
14	Laltanpuia, GP	Despatch Rider	
15	Lalremruata PE	Despatch Rider	
16	Zothanpuia, Peon	Reception cum Lift duty	
17	Vanlalmuana GP	Peon	
18	Lalrambuatsaiha, Peon	Peon	
19	Lalruatfeli GP	Computer Operator	
20	Saihmingthangi, GP	Peon	
21	Lalrinfeli, GP	Receipt of Dak	
22	Lalnunfela, PE	i/c Stationery	
23	Lalhminganga Sailo, PE (Group D)	Receipt of Dak cum Peon	

(ii) GENERAL SUPPLIES BRANCH :

S/N	NAME & DESIGNATON	WORKS ALLOTTED	LINK OFFICER
1	John Lalthanmawia IFCS	1. Allocation/Distribution of rice for NFSA & Non-NFSA	MS.Thuamluaia LDC
		2. SMART - PDS	
		3. TPDS Training/Awareness etc. and related matters	
		4. IEC on NFSA beneficiaries	
		5. RCMS	
2	R. Lalrodingi Assistant	1. All matters relating to sugar/ pulses	Lalhruaizeli UDC
		2. Food safety and standards	
		3. Matters relating to SPMRM	
		4. Annapurna/ Sabla/ Mid-day Meal (PM Poshan)	
		5. WBNP	
		6. Opening of new Fair Price Shops & monthly reports on FPS	
		7. Complaint of Retailers	
		8. Distribution of ration and issue of rice on Special permit to the general public	
		9. Supply Centres and related matters	
		10. Welfare Institutions & Hostels Scheme	
		11. Case file of defaulting retailers	
		12. Issue of rice on credit	
		13. Court cases pertaining to her works	
3	Vanlalchhani UDC	1. Carrying Contract under Main Routes	MS. Thuamluaia LDC
		2. Carrying Contract under District Routes	
		3. Complaints of Contractors under Main Routes and District routes	
		4. Carrying rate of retailers including fixation of transit period	
		5. Achievement report etc. in respect of subject dealt by General Supplies Branch	
		6. Matters relating to e-Samiksha	
		7. Court cases pertaining to her works	
		8. POL Products and related matters	
		9. Issue of Trade Licences	
		Implementation of the Mizoram Trade Article \ (Licensing & Control) Order, 1987	
		10. S.K. Oil & related matters.	

4	Lalhruaizeli UDC	1. Kharif Marketing	R. Lalrodingi UDC
		2. Poshan Abhiyan	
		3. PMUY	
		4. Social Audit under NFSA	
		5. Governor's/Chief Minister's/Minister Speech etc.	
		6. Matters relating to NITI Aayog	
		7. Matters relating to Minister's/Secretaries' meetings	
		8. Meeting of Board of Directors under MIZOFED/PIGFED	
5	M.S Thuamluaia LDC	1. Issue, printing and revision of Ration Cards under NFSA	Vanlalchhani UDC
		2. National Food Security Act-2013 and related matters	
		3. All matters relating to PHH and AAY	
		4. Matters relating to State Food Commission	
		5. All matters relating to LPG	
		6. LPG – Home Delivery Pilot Project & related matters	
		7. Court cases pertaining to his works	
		8. Wheat & Wheat products	
		9. Procurement of Rice from FCI (NFSA/OMSS etc.) and open market procurement (OMP)	
		10. Tender for purchase of foodstuff	
		11. Matters relating to Vigilance Committee on TPDS	
6	N. Lalroenga, G/P	Peon	
7	K. Lalrinkhuma, G/P	Peon	

(iii) **ACCOUNTS BRANCH :**

S/N	NAME OF OFFICERS	WORKS ALLOTTED	LINK OFFICER
1	Pu Lalremliana, Accounts Officer	1. Procurement of Foodstuff, payment of Bills on Foodstuff 2. Compilation of Khawzawl District 3. All matters relating to Audit	Pi Zohmingthangi Accounts Officer
2	Lawmsangpuii JAO	Will assist Pu D. Lalbiakmawia in the collection & deposit of supply sale proceeds	Pu D. Lalbiakmawia A.O.

(iv) MOVEMENT AND MONITORING BRANCH:

S/N	NAME OF OFFICERS	WORKS ALLOTTED	LINK OFFICER
1	J. Zomuansanga Asstt. Director (M)	1. Price Control/Monitoring of LPG/POL 2. Movement of rice (Main Routes & District Routes) 3. Allocation and transportation of food grains and monitoring thereof 4. Enforcement matters related to SK Oil, PDS items LPG & POL 5. Special Permit for POL 6. Quality Control/ Food safety and standard 7. All court cases pertaining to the subject under his charge.	R.K. Lalhmachhuana IFCS
2	R.K. Lalhmachhuana IFCS	1. Enforcement/Implementation of TPDS Control Order 2. Monitoring of TPDS 3. Legal Metrology matters 4. Essential Commodity Act 1955. 5. Stock Position and Daily Report of LPG & POL 6. Assessment of requirement of rice by each centre 7. All enforcement matters relating to POL/K.Oil/LPG/TPDS 8. Court Cases pertaining to his works 9. Issue of Release Order of rice for distribution to various centres. 10. Movement and despatch of rice (Main route & District route) 11. Allocation of load to carrying contractors 12. Management and safe storage of foodgrains 13. Rehabilitation of Migrants/Refugees including repatriation of Bru 14. Court Cases pertaining to his works	J. Zomuansanga Asstt. Director (M)

(v) CONSUMER AFFAIRS BRANCH/CELL

S/No.	Name & Designation	Works allotted
1	Pu Lalrinawma Khalthang, Accounts Officer	1. All matters related to District Consumer Disputes Redressal Commission (District Commission)
		2. Computerization of State Commission and District Fora (CONFONET)
		3. Direct Selling
		1. Cashier & Bill Assistant of Consumer Cell
		2. PFMS on Consumer Affairs related
		3. Lands belonging to State & District Commissions
		4. Non-building assets of State & District Commission
		5. Court cases pertaining to the above subjects
	Jacob Biakliana IFCS	1. Matters related to Price Monitoring 2. Consumer Welfare Fund and Consumer Welfare (Corpus) Fund 3. Matter related to Consumer Awareness 4. Matters related Consumer Protection Councils 5. Direct Selling 6. Standardization 7. Court cases pertaining to the above cases
3.	Vanlaldina, DEO	1. Typist for Consumer Cell
		2. Daily survey and uploading of prices of essential commodities(pulses, oil, etc.) from 3 (three) markets within Aizawl
		3. Any other works allotted by the controlling officer
4	Lalnghinglova, G/P	

(vi) VEHICLE SECTION:

S/N	NAME OF OFFICERS	WORKS ALLOTTED	LINK OFFICER
1	Pu Lalzarzova - I Accounts Officer	1. Compilation of Stock and Cash Accounts, checking of carriage bills in respect of Aizawl West / Aizawl East and Saitual District 2. Reports and correspondences on shortage, damage, write-off of foodstuff, etc. under Aizawl West / Aizawl East and Saitual District 3. MTO	Pu Lallianzuala Accounts Officer

(vii) TECHNICAL SECTION:

S/No.	Name & Designation	Works allotted
1.	H. Lalrinlana, Junior Engineer	1. Preparation of plan & estimate for all civil works
		2. Maintenance of Directorate, District Forum, State Commission, Godown, Staff Quarters building within Aizawl City.
		3. Preparation of Bill.
		4. Supervision of all ongoing works under Minor Works
2	Zirpatliana Darlong	Scaleman

(vii) CASH & BILL SECTION:

S/No.	Name & Designation	Works allotted
1	Lalkrosmawia JAO	1. Preparation of contingent bills & maintenance of related correspondences and accounts in respect of Directorate and District offices. 2. Preparation of contingent bills & maintenance of related correspondences and accounts in respect of District Consumer Disputes Redressal Commissions. 3. Deposit & withdrawal of 'K' Deposit 4. Income Tax / TDS 5. PFMS for all schemes except schemes under Consumer Affairs 6. Preparation of Treasury Challans. 7. All matters relating to Intra-state movement of foodstuff.
2	Laltleipuii LDC	Cashier
3	C. Dengzami, GP	She will function as Pay Bill Assistant
4	R. Zothanpui	Scaleman

2. B DISTRICT OFFICES**(i) District Civil Supplies Office, Aizawl 'W' Aizawl.**

Sl.No.	Name & Designation	Nature of Work/Duty allotted
1.	Lalrinsanga, DCSO	DCSO Aizawl West
2.	Michael Solo, ADCSO	DCSO Aizawl West Office
3.	Lalrinawma, A.O	-do-
4.	Jeremiah Lalmuansanga, JAO	-do-
5.	R.H.Lalthanzuali, H.A	-do-
6.	Lalchhuankima Chawngthu, IFCS&CS	DCSO Aizawl West Office/Aibawk Centre(additional)
7.	M.Zohmingliani, SIFCS&CS	-do-
8.	Lalhmachhuana, SIFCS&CS	-do-
9.	Lalchhanchhuaha, SIFCS&CS	-do-
10.	T.Lalthanpuui, SIFCS&CS	Hmuifang/Sialsuk Centre
11.	Vanlalthuma Ralte, SIFCS&CS	Rawpuichhip Centre
12.	F.Lalremruata, SIFCS&CS	Reiek/Khawrihnim, Centre
13.	Lalmalsawmi, S.K	Darlung/Kanhmun, Centre
14.	Lalchhuanawmi, S.K	DCSO Aizawl West Office
15.	V.Lalromawii, LDC	-do-
16.	Lalmuankima, Driver	-do-
17.	Lalnunkima, G/Ch	-do-
18.	K.Zathanga, G/Ch	Aibawk Godown
19.	Zaisangkima, G/Ch	Kanghmun Centre
20.	Laldinmawia, G/Ch	Kanghmun Centre
21.	Laltlanmawia, G/Ch	Darlung Centre
22.	Lalthanpuia, G/Ch	Rawpuichhip
23.	C.Zothanmawii, G/Ch	Sialsuk Godown
24.	Lalchawiliana, G/Ch	Sialsuk Godown
25.	Lalrinawma, O/Ch	DCOS Aizawl West Office
26.	V.Lalsangliana, O/Ch	-do-
27.	Malsawmsanga, S/M	-do-
28.	R.Lalnunmawii, S/M	Reiek Godown
29.	C.Lalchhuanawma, G/P	DCOS Aizawl West Office

30.	R.Ramchullovi, G/P	-do-
31	Varsangkimi, G/P	-do-
32	Dengkunga, G/P	-do-
33	Vanlalchhuanga, G/P	-do-
34	K.Lalrosanga, G/P	Aibawk Godown
35	Lalbiakdika, G/CH	Rawpuichhip Godown
36	K.Lalmangaihzualla, G/P	DCOS Aizawl West Office
37	Rengchuana, G/P	Reiek Godown
38	R.Vanlalrenga, G/P	DCOS Aizawl West Office
39	Lalhmingliana, G/P	Hmuifang Godown
40	PC.Laldingluaia, Peon	DCOS Aizawl West Office
41	Liani Hauzel, Peon	-do-
42	C.Lalramnghaki, Peon	Hmuifang Godown
43.	T.Lalrinhlui, P.E	Aibawk Godown

(ii) District Civil Supplies Office, Kolasib

Sl.No.	NAME OF OFFICER & STAFF	NAME OF WORKS
1	K. Lalfakzuala AO	Passing of Delivery Order
		Monthly Compilation of all Centre
		Monthly report of stock & cash accounts
		Monthly Acknowledgement of receipt of all centre
		Handling & taking charge of Godowns
		Shortage/ Damage of Rice & write off
		Preparation of MT Bills/Retailer/ Carrying Bills
		Supervision of all accounts matter & relating thereof
		Compilation of Stock & Cash
		Fixation of Carrying rate
		Requirement of Food Subsidy Pending Bills

2	Lalrammuana Sailo JAO	Passing of Delivery Order
		Preparation of TE & OE Bills
		Preparation of SSP Deposit
		Matter relating to Audit
		Assist all matters to A.O
3	Elvis Vanlalpeka IFCS	Appointment of Carrying Contractor & Complaint thereof
		POL/LPG/Oil
		Daily Stock Position Report
		Mid-Day Meal
		Allotment of Anganwadi(WBNP)
		Allotment of Rice & Sugar
		Land & Building
		Construction/ Repair of Staff Qtrs & Godowns
		Verification of Stock & Cash
		Complaint against Retailer... etc
		General Supply
		Village level Monitoring Committee
		Food Security (NFSA)
4	Lallawmzuala UDC	Movement/Monitoring of Essential Commodities
		Passing of Retailer Challan
		All matter relating to Ration Card
		He will function as Cashier
		Requirement of Fund/ LOC
		Retention of posts
		Fixation of Pay/ Professional Tax of all Groups
		Maintenance of Service Books of all Groups
		Transfer of all Groups
		Pension Cases of all Groups
		PAR/ACR of all Groups
		Office Expenditure monthly report
		Welfare Institution
		Assembly Question
		Matter relating to RTI Act

		Visit of VVIP/VIP
5	Jenny Lalbiakmawii LDC	File Index
		Staff Position
		Preparation & withdrawal of GPF
		Quarterly report of Staff Position
		Staff Meeting/ Press Conference
		Maintenance of GPF/ PRS statement
		Maintenance of Service Book of PE/MR
		Important days and function
		Maintenance of attendance register
		All Important Meetings
		Maintenance of Leave account of all staff
		Receipt/ Issue
		Preparation of MDM/WBNP/Retailer...etc
7	Cindy Lalrinawmi	All matter Relating to Consumer Affairs
		District Commission
		Preparation of Pay Bill/ IFMIS
		Preparation of Ration Card..etc
8	Sailothangi Ordinator Co-	Digital weighing machine & ePOS Machine
		She will assist Pu Elvis Vanlalpeka IFCS & Pu Lallawmzuala UDC
		Preparation of Ration Card.. Etc
6	C Lalmuanpuui DEO	Collection of Market Price
		Typing of all Office Correspondence
		Preparation of Delivery Order
		Preparation of LPC

(iii) District Civil Supplies Office, Aizawl 'E'

S/No	Name & Designation	Nature of work/Duty allotted
1.	Victor Lalawmpuia DCSO	Approval of all files in District Office
2.	R.Hmingsangliana, Asst DCSO	Field Inspection & approval of files in Dist. Office
3.	Vanlalhruii Accounts Officer	Deals in all accounts matter
4.	Lalmangaihi Accounts Officer	Assist & Dealt in Accounts Officer
5.	Vanlalchhuangi Inspector	File works & Field Inspection
6.	Andrew Hmingsangbera JAO	Deals in Accounts matter & Assistant A.O
7.	Lalrindika SIFCS	File works & Field inspection
8.	Lalmuakkimi SIFCS	File work, Field Inspection, Making of Ration

		Card
9.	VL.Hmangaihawnvela SIFCS	Darlawn, Ratu Centre Incharge
10.	J.Lalrotluanga SIFCS	Sakawrdai, New Vervek centre incharge
11.	Lalhmingliana SIFCS	Suangpuilawn centre incharge
12.	Velkima SIFCS	Vanbawng centre incharge
13.	Ngurthangmawii Storekeeper	Khawruhlian centre incharge
14.	Lalbiaksanga Storekeeper	Zohmun centre incharge
15.	Zohrangzuala Storekeeper	Inspection Branch duty
16.	H.Lalrinliani UDC	File works in Establishment matters
17.	Lalramchuani LDC	File works in Establishment matters & Cashier
18.	F.Lalthangzuala Driver II	Driving in DCSO Bolero
19.	J.Vanlallawmi Govt. Porter	IV Grade, Pay Bill Assistant
20.	Albert Lalrintluanga Govt. Porter	IV Grade, IFMIS & Issue & Receipt
21.	Lalbiaksanga I Govt. Porter	IV Garde, Office Chowkidar, Sweeper
22.	V.L.Hlutthanga Govt. Porter	IV Grade duty in Inspection Branch
23.	Vanlalchhuanga Govt. Porter	IV Grade Duty in Inspection Branch
24.	Thanghmingliana Peon	IV Grade Duty in Establishment Branch, D/Rider
25.	Joseph Lalawmpuia Govt. Porter	IV Grade Duty in Accounts Branch
26.	Michael Zodinpuia Govt. Porter	IV Grade Duty in Accounts Branch
27.	Lalthuthlunga Govt. Porter	IV Grade Duty in New Vervek Centre
28.	Sapchhunga Govt. Porter	IV Grade Duty in Darlawn centre
29.	Lalhmagaihi Govt. Porter	IV Grade Duty in Ratu centre
30.	Vanlalvuana Govt. Porter	IV Grade Duty in Khawruhlian centre
31.	Khawlkunga G. Chowkidar	IV Grade Duty in Vanbawng centre
32.	Laltanpuia II Govt. Porter	IV Grade Duty in Zohmun centre
33.	Lalzingpuii Govt. Porter	IV Grade Duty in Zohmun centre
34.	Lalrinhlua Govt. Porter	IV Grade Duty in Sakawrdai centre
35.	Vanlalsawma Govt. Porter	IV Grade Duty in Suangpuilawn centre
36.	R.Lalremkima Govt. Porter	IV Grade Duty in Ratu centre
37.	Lalbiakmawia Govt. Porter	IV Grade Duty in Vanvawng centre
38.	Laldawngliana Scaleman	IV Grade Duty in Khawruhlian centre
39.	H.Lalruatdika PE	IV Grade Duty in Suangpuilawn centre
40.	H.Lalrohluna PE	IV Grade Duty in Darlawn centre

(iv) District Civil Supplies Office, Lunglei

S/N	Name & Designation	Nature of work/Duty allotted
1	Lalremruata Sailo, DCSO	Supervision and monitoring Sub-ordinate Staff
2	R.Lalbiakliana, AO	Financial related and an Account matter.
3	Laltinkimi, HA	Supervision and administrative and establishment work.
4	Andrew Lalramtana, IFCS	Monitoring of Supply movement and Population related to Ration Card.
5	V.Lalmuanpuia, IFCS	Over all incharge of Tlabung SDC and Lunglei PDC.
6	Vanhlapuii, UDC	Incharge of Salary 2 wages, pay & allowance.
7	H.Lalramthanga, SIFCS	Over all incharge of Chawngte Supply Centre.
8	C.Zothanpari, SIFCS	Over all incharge of Haulawng and Mualthuam Supply Centre.

9	Lalmawlsawma, JAO	Works under Supervision of Account Officer.
10	K.Zoramchhana, SIFCS	Over all incharge of Borapansury Supply Centre.
11	Lalramzauva, Driver	Driver.
12	R.Lalawmpuia, SK	Appointment of Retailer, matter relating to FDS etc.
13	B.Lalhmunmawia, SK	Over all incharge of Tuichawng Supply Centre and Lungsen Supply Centre.
14	C.Lalrosanga, SK	Over all incharge of PTS Supply Centre.
15	Zoramchhana, LDC	Disaster related, Correspondence of Grp. D
16	K.Lalsanga, TS	Duty as a Peon.
17	Malsawma, TS	Duty as a Peon.
18	Chawngdingliana, TS	Duty as a Peon.
19	AD.Remruatfela, SK	Matter relating to Ration Card, Vigilance.
20	Lalremruata, GP	Duty as Govt,Porter.
21	Rammawia, GP	Duty as Govt,Porter.
22	Tlanlawma, GP	Duty as Govt,Porter.
23	Zodingliana, GP	Duty as Govt,Porter.
24	C.Vanlaltana,SM	Performed his duty as a Scaleman.
25	Lalrinawma, GP	Duty as Govt,Porter.
26	Lalramthanga, GP	Duty as Govt,Porter.
27	Lalchhuma, GP	Duty as Govt,Porter.
28	Chhimthangpuia, GP	Duty as Govt,Porter.
29	C.Lalrosanga, GP	Duty as Govt,Porter.
30	H.Lalremruati, GP	Duty as Govt,Porter.
31	Lalremruati, GP	Preparation of delivery order for Retailer and maintaining issue Register.
32	Lalmuanpuia, GP	Duty as Govt,Porter.
33	Tlanghmingthanga, GP	Duty as Govt,Porter.
34	F.Vanramnghaka, GP	Duty as Govt,Porter.
35	C.Lalremruata, Gch	Duty as a Godown Chowkidar.
36	Lalkhawngaiha, Gch	Duty as a Godown Chowkidar.
37	Lalzamliana, Gch	Duty as a Godown Chowkidar.
38	CVL.Malsawmzuala, Gch	Duty as a Godown Chowkidar.
39	Chuantuahlala, Gch	Duty as a Godown Chowkidar.
40	Thanmawii, Gch	Duty as a Godown Chowkidar.
41	C.Rohlira, Gch	Duty as a Godown Chowkidar.
42	PC.Kapthianga, Gch	Preparation of Allotment order, WBNP,MDM,SAG. Welfare institution.
43	C.Rodinga, Gch	Typist.
44	Promot Kumar, Gch	Duty as a Godown Chowkidar.
45	Malsawmzuala, Gch	Duty as a Peon and Computer/Plumbing.
46	C.Laldingliana, Gch	Duty as a Godown Chowkidar.
47	Lawmkima, Gch	Duty as a Godown Chowkidar.
48	P.Lalrinsanga, Gch	Duty as a Godown Chowkidar.
49	Lalhmudika, PE	Duty as a Peon.
50	J.Laldinsanga, PE	Duty as a Peon.
51	K.Hmingthanmawia, PE	Duty as a Peon.
52	TC.Vanlalmuankima, PE	Duty as a Peon.

(v) District Civil Supplies Office, Champhai.

Sl No	Name & Designation	Nature of Work/Duty allotted
1	CC. Sakhawliana, DCSO	All Incharge
2.	Zothanzauva, AO	All Accounts matter incharge etc.
3.	Lalawmpuia, JAO	Assist to AO
4.	C.Zoramthangi, UDC	Pension, Establishment etc.
5.	RS. Vantharngbaka, IFCS	PDC Champhai
6.	C.Lalmuanpuia, IFCS	General establishment, Inspecting matters etc.
7.	Albert Rozuala, Driver	Office driver
8.	Tlauliana, LDC	Cashier, establishment matters etc.
9.	Rozamliani Chawngthu, SIFCS	Centre Incharge of Hnahlan centre
10	SN. Lalmuanpuui, SIFCS	Assist to Pu Lalmuanpuia, IFCS
11.	Lalngurliani, SK	Centre incharge of Khawbung & Dungtlang centres
12.	Benjamin Lalremruata, SK	Centre incharge of Bungzung & Khuangleng centres
13.	Rochansanga, SK	Centre incharge of Farkawn & Vaphai centres
14.	Lalrinthanga, G/Ch	Vaphai centre staff
15.	Lalzarliani, G/Ch	General establishment matters etc.
16.	Laldinmawii, G/Ch	Khawbung centre staff
17.	Lalruatsanga, G/Ch	Dungtlang centre staff
18.	Lianthuama, G/Ch	PDC Champhai staff
19.	JH. Lalrinkimi, S/M	General establishment matters etc.
20.	Zarzoliana, G.P.	PDC Champhai staff
21.	Lallawmsanga, G.P.	Farkawn centre staff
22.	Hrangzuala, G.P.	Bungzung centre staff
23.	Vanlalrawni, G.P.	General Establishment staff
24.	R. Vanlalruati, G.P.	Office Chowkidar
25.	T.Thangseia, S/M	Vaphai centre staff
26.	HS. Lalzuithanga, G.P.	PDC Champhai staff
27.	H.Lalrinmuana, G.P.	Hnahlan centre staff
28.	Lalenkawla, G.P.	Assist to Accounts Officer
29.	Lalsangzuala, G.P.	Hnahlan centre staff
30.	Samuel Zothankima, G.P.	Farkawn centre staff
31.	Lalnuntluanga, G.P.	Hnahlan centre staff
32.	H.Khumromuana, G.P.	PDC Champhai staff
33	Vanlalruatfela, PE	Bungzung centre staff
34.	H.Lalhmagaihzuuala, PE	Vaphai centre staff
35	Zoremawii, PE	DCSO Office
36	Lahmingsanga, PE	DCSO Office

(vi) District Civil Supplies Office, Saiha

S/No	Name & Designation	Nature of work/Duty allotted
1	Lianchhuma Chinzah, ADCSO	Head of Department
2	Joseph Vanlalzawma Ralte	Accounts matter
3	Patrick T. Thiandinga, ADCSO	Addl. charge of DCSO
4	VL. Mawia, IFCS&CA	Centre i/c of Kawlchaw SDC
5	L. Mahu, SIFCS&CA	Centre i/c of Siaha PDC
6	Beireisi, SIFCS&CA	Centre i/c of Niawhtlang SC
7	Lalramthlenga, SIFCS&CA	Centre i/c of Tuipang SDC / Zawngling SC
8	H. Sangkhara, UDC	PF & SB of Group A,B,C
9	Ramhupa, Driver	Driver
10	Ramhlunmawii, LDC	File related to Meeting minute, Dept. achievement, Consumer, RTI etc.
11	Zonesia, SK	Centre i/c of Chapui SC
12	H. Vantuma, SK	Kawlchaw SDC
13	TC. Chozah, SK	Tuipang SDC
14	Lalremliana, SK	Siaha PDC
15	Nelson Hlychho, SK	Enforcement squat & Market check
16	Ruthy Lalthansiami, SK	Centre i/c of Chakhang SC / Siata / Chhualung SC
17	Zorammuana Renthlei, SK	Centre i/c of Phura SC / Tongkolong SC / Vahai SC
18	PC. Lalawmawia, SK	Centre i/c of Laki SC / Lungpuk SC
19	Donau Solo, G/Ch	Chakhang SC
20	HV. Beiraduakhei, G/Ch	Lungpuk SC
21	FC. Lalchhuanthanga, G/Ch	Tuipang SC
22	Linisia, SM	Siata SC
23	K. Laltanpuui, G/Ch	File related to allotment of rice, Ration Card, Supply Chain Management etc.
24	HC. Euredice, G/Ch	Issue & Receipt
25	Zoramthara, G/Ch	Office chowkidar
26	K. Lallura, G/Ch	Siaha PDC
27	K. Sanglawta, Peon	Peon
28	A. Khaicho, G/P	peon
29	C. Hrangtinthanga, G/P	Pay Bill Assistant
30	S. Lalropuii, G/P	PF & SB of Group D / Govt. Quarter, Land & Building file etc.
31	Zorammawia, T/S	Chapui SC
32	Pawha, G/P	Chhualung SC
33	V. Robert Lianchungnunga, G/P	Phura SC
34	Lalthlamuana, G/P	Phalhrang SC
35	S. Ngokhu, G/P	Vahai SC
36	NG. Beicho, G/P	Tuipang SDC
37	Sangcheuva, G/P	Siata SC
38	Sangthangpuia Chinzah, G/P	Siaha PDC
39	Budhrai Hembrom, G/P	Kawlchaw SDC
41	Beinua, T/S	Chhualung SC
41	C. Zamo, G/P	Phura SC
42	C. Lalnunmawia, G/P	Tongkolong SC
43	V. Chhachhai, G/P	Niawhtlang SC

44	Lawmkima, G/P	Siaha PDC
45	Vanlalpeka, G/P	Peon
46	Lalramzauvi, P/E	Computer Operator
47	HC. Biakmawia, P/E	Zawngling SC
48	S. Rubena, P/E	Tongkolong SC
49	Hmangaihzualla, P/E	Laki SC
50	R. Lalrinkima, P/E	Kawlchaw

(vii) District Civil Supplies Office, Mamit

Sl No	Name & Designation	Nature of work/Duty allotted
1	Pu Lalneihkima, DCSO	Over all Incharge of DCSO
2	Pi V.L.Thlamuani, ADCSO	Incharge of General Supply & Establishment etc..
3	Pu Laldawngzela, A.O	Incharge of Accounts Branch etc..
4	Pu Vanlaltlana, IFCS	Inspecting Section etc..
5	Pu Jerome C.Vanlalhriata, IFCS	Inspecting Charge, Centre Incharge Kanhmun&Zawlnuam
6	Pu Lalfakawma Ralte, IFCS	Inspecting Charge, Centre Incharge Mamit & W.Phaileng
7	Pu R.Rotluanga, IFCS	Account Branch.. Centre Incharge Kawrtethawveng & Tuidam
8	Pi H.Lalmalsawmi, UDC	Establishment Branch, Pension etc..
9	Pu Lalnunhlana, LDC	Establishment Branch etc...
10	Pu Chuauhmingliana, SIFCS	Establishment Branch, Centre Incharge Marpara & Pukzing
11	Pu Lalhmingthanga, SIFCS	Establishment Branch, Centre Incharge Kawrthah & Rengdil
12	Pu Lalsangzualla, SIFCS	Account Branch.. Centre Incharge Silsury & Phuldungsei
13	Pu J.Malsawmthanga, SIFCS	Account Branch.. Centre Incharge Tuipuibari
14	Pi Pc.Lalhmachhuani, SIFCS	General Branch etc...
15	Pu Lalthankhuma, Driver	Driver cum Account Branch
16	Pu Malsawmdawngzela, G/CH	Ration Card Branch etc...
17	Pu Lalrintlaka, DEO	Price Monitoring etc
18	Pu Lalchhuanawma, P.E	Ration Card Branch etc...
19	Pu VL.Parmawia, G/Sirdar	Incharge Group 'D'
20	Pu Lalremthanga, G/CH	Establishment & ADCSO as Peon & Marpara Godown duty
21	Pu Robert Lallawmawma, G/P	Establishment & ADCSO as Peon & Tuidam Godown duty
22	Pu Laltlanzova, G/CH	Establishment & ADCSO as Peon & Phuldungsei Godown duty
23	Pu C.Lalngaihawma, G/P	General Supply & DCSO as Peon & Phuldungsei Godown duty

24	Pu Rozamlia, G/P	General Supply & DCSO as Peon W.Phaileng Godown duty
25	Pu Lalchhandama, G/P	General Supply & DCSO as Peon Kanhmun Godown duty
26	Pu Laldawngliana, G/P	Accounts Branch as Peon & Mamit Godown duty
27	Pu Lalhrualtuanga, P.E	Accounts Branch as Office Chowkidar & Tuipubari Godown duty
28	Pu Sadrak Lalrinsanga, P.E	Accounts Branch as Office Chowkidar
29	Pu Bidhu Nath, G/P	Ration Card Branch
30	Pu Sibu Sonar, G/P	Accounts Branch
31	Pu C.Lallawmawma, G/CH	Ration Card Branch & Mamit Godown duty
32	Pu Malsawmtuanga, G/CH	Ration Card Branch & Pukzing Godown duty
33	Pu C.Lalrinliana, G/CH	Godown Chowkidar W.Phaileng Centre
34	Pu K.I. Laskar, G/P	Godown Chowkidar Marpara Centre
35	Pi Zoramthangi, G/CH	Godown Chowkidar Pukzing Centre
36	Pu Ajoy Kumar Dey, G/P	Godown Chowkidar Tuidam Centre
37	Pu Laldinpuia, G/P	Godown Chowkidar Kawrtethawveng Centre
38	Pu Zomuanima Ralte, G/P	Godown Chowkidar Kawrthah Centre
39	Pu Laltlankima, G/P	Godown Chowkidar Rengdil Centre
40	Pu A.I. Laskar, G/P	Godown Chowkidar Zawlnuam Centre
41	Pu Francis Lalruanga, P.E	Godown Chowkidar Kanhmun Centre
42	Pu Lalnunsanga, G/CH	Godown Chowkidar Silsury Centre

(viii) District Civil Supplies Office, Lawngtlai.

Sl/ No.	Name & Designation	Nature of work/Duty allotted
1	Lianchhuma Chinzah, DCSO	Look after DCSO's Office, Lawngtlai
2	J.Lalduhawma, A.O	Accounts matters
3	J.H.Lalrawngbawla, IFCS	i/c PDC, Lawngtlai & FSD/FCI, Lawngtlai
4	Biaksiami, UDC	Matters relating to pension cases & service matters etc.
5	Vanlalchhandama, Driver	Driver
6	Vanlaldiki Chinzah, LDC	Matters relating to pension cases, IFMIS & Pay bills
7	Avijit Chowdhury, SK	Duty at FSD/FCI, Lawngtlai
8	C.Lalroliana, SK	i/c Tuithumhnar Supply Centre
9	T.C.Lalsiammawii, SK	Matters relating to LPG/K.Oil/POL
10	Nathaniel Lalnghinglova Lahnim, SK	i/c Vathumapui Supply Centre

11	C.Lalchhuanawma, SK	i/c Damdep Supply Centre
12	Muanzovi, SK	i/c Bungtlang 'S' & Diltlang Supply Centre
13	Rinsanga, G/Ch	Duty at Lungpher Supply Godown
14	H.Sangtlunga, G/Ch	Duty at Lungtian Supply Godown
15	K.Khaihmo, Peon	Duty at Sangau Supply Godown
16	Lalremruata Sailo, Peon	Duty at Bualpui 'NG' Supply Godown
17	T.Lalhriatpuia, G/Ch	IFMIS/Computer operator
18	H.Lianchungnunga, G/Ch	Peon
19	Laldinpuia, G/Ch	Duty at Vaseikai Supply Godown
20	Ramdinthara, G/Ch	Duty at Vathumapui Supply Godown
21	Zonunsanga, S/M	Duty at Tuithumhna Supply Godown
22	Lalfela, G/P	Duty at Tuithumhna Supply Godown
23	Sunilal Hembrom, G/P	Duty at DCSO's Office, Lawngtlai
24	B.Vanlalzamlova, G/P	Duty at DCSO's Office, Lawngtlai (Ration Card branch)
25	Hrakhy, G/P	Duty at Bungtlang 'S' Supply Godown
26	Tlantuliana, G/P	Duty at Diltlang Supply Godown
27	N.Lalpianmawia, G/P	Duty at PDC, Godown, Lawngtlai
28	R.Vanlalpeka, G/P	Duty at PDC, Godown, Lawngtlai
29	Sangkamlova, G/P	DCSO's Office, Lawngtlai (Ration Card etc.)
30	Lalhlimpuia, P/E	Duty at Damdep Supply Godown
31	Lalhlimpuia, P/E	Duty at Bungtlang 'S' Supply Godown
32	Alex Vanlalpeksanga, P/E	Duty at Vawmbuk Supply Godown
33	Lalfamkima, P/E	Duty at FSD/FCI, Lawngtlai

(ix) District Civil Supplies Office, Serchhip

S/No	Name & Designation	Nature of work/Duty allotted
1	R.Zirlana, DCSO	Overall incharge
2	Malsawmdawngzuala, AO	All matters relating to Accounts
3	R.Lalrohluna, Inspector	Centre incharge Thenzawl SDC
4	JH Neihkima, SIFCS	Matters relating to General Supply
5	R.Laldawngliana, SIFCS	Centre incharge N.Vanlaiphai SDC
6	Vanlalhruaia, IFCS & CA	Centre incharge Serchhip PDC
7	Lalhmingchhuana, Driver	Duty as Driver
8	Lalhruaitluangi, JAO	Cashier, Assist A.O in matters relating to Accounts
9	Thanglianchnunga, Sirdar	Assist Centre incharge Thenzawl

10	PB Malsawmtluangi, SK	General establishment matters, Consumer Affairs, Detailment Order etc.
11	Zosangkima Renthlei, SK	Centre incharge Chhhingchhip Centre
12	Lalnunpuia, SK	Centre incharge Buarpui Centre & Thenhlum Centre
13	Amos Malsawmkima, SK	Centre incharge Bunghmun Centre
14	JH Zarzoliana, SK	Centre incharge E.Lungdar Centre & Khawlailung Centre
15	Lalthlamuani, SK	Assist Serchhip PDC incharge
16	V. Zosangliana, Sirdar	Assist Storekeeper Serchhip PDC
17	Vanlalchama, SK	Centre incharge Chhipphir Centre
18	Baby Malsawmtluangi, LDC	Maintenance of Service Book, ACR, Property Return etc.
19	Rochama, G.P	Porter
20	Lalmudika, G.Ch	Chowkider
21	Lalkrosthanga, G.P	Porter
22	Melody Lalremruati, G.Ch	Chowkider
23	Lalengkima, G.P	Porter
24	C.Laltanpuia, G.P	Porter
25	Lalnunmawia, G.Ch	Porter
26	K Lalbiaktluangi, Peon	Peon
27	R.Vanlaltluanga, G.Ch	Chowkider
28	F Lianzuala, G.P	Porter
29	C Laldinchami, Peon	Peon
30	R Lalremthanga, G.P	Porter
31	Lalrammawia, G.Ch	Chowkider
32	Zomuanpuia, G.P	Porter
33	Lalbiakhluna Sailo, G.P	Porter
34	Lalnunhlina, G.P	Porter
35	Biakchhawna, G.Ch	Chowkider
36	Laltlanfela, G.Ch	Chowkider
37	Lalnunsanga Colney, G.P	Porter
38	Rohmingthanga, G.P	Porter
39	Lalbuatsaiha, G.P	Porter
40	PC Lalropuia, G.P	Porter
41	C Lalfakawma, G.P	Porter
42	Lalkristian, G.P	Porter
43	Nunthianghlina, G.P	Porter
44	Lalbiakchhunga Tlau, P.E	Peon
45	Zorinsangi, P.E	Peon
46	Jabeza Lalawmpuia, P.E	Peon
47	Seventh Malsawmsangzuala, P.E	Assist A.O & Driver

(x) District Civil Supplies Office, Saitual

S/No	Name & Designation	Nature of work/Duty allotted
1.	Zairemkima, DCSO	Overall in-charge
2.	Lalsawmliani, Accounts Officer	Monthly Accounts Report, Monthly compile statement of stock & cash account etc.
3.	Vanlalruata, IFCS&CA	TPDS Allotment, LPG cylinder inspection, inspection of FPS etc.
4.	K. Zothanmawii, SIFCS&CA	Cashier, matters related to carrying contractors etc.
5.	H. Lalmalsawma, Govt. Porter	Office Chowkidar
6.	Laltleipuii, PE	Office Peon, receive and issue of dak etc.
7.	Lalrindika, DEO (Price Monitoring)	Price monitoring, Smart PDS, Aepds etc.

(xi) District Civil Supplies Office, Khawzawl

S/No	Name & Designation	Nature of work/ Duty allotted
1	CC Sakhawliana	Approval of all files in District Office
2	M.Vanlalduata Asst.DCSO	Overall incharge of PDS in the district
3	Lalremliana AO	Work related to accounts matter in the office
4	Lalramhluna IFCS	Khawzawl SDC with office work (attached at office)
5	Lalrinzuala Pachuau SIFCS	Kawlkulh PDC incharge
6	Khatlianhuama SIFCS	Khawhai Centre incharge
7	Lalngenmawii SIFCS	Inspecting official
8	C.Lalrammuanpuia Storekeeper	Biate Centre incharge
9	Lalthanmawii Storekeeper	Lungpho Centre incharge
10	Lalrinchhani LDC	File works & IFMIS
11	Lalnghinglova Kawilam Chowkidar	IV Grade Duty in Sialhawk Centre
12	R.Lalhmingaiha Chowkidar	IV Grade Duty in Khawhai
13	Robert Vansangliana Chowkidar	IV Grade Duty in Khawzawl SDC
14	Lalrohluna Chowkidar	IV Grade Duty in DCSO Khawzawl
15	H.Thuamliaana Chowkidar	IV Grade Duty in Khawzawl SDC
16	Lalchhanhima Chowkidar	IV Grade Duty in Khawzawl SDC
17	Lalchuangkima Chowkidar	IV Grade Duty in Kawlkulh PDC
18	Lalruatkima Chowkidar	IV Grade Duty in DCSO Khawzawl
19	H.Laltanpuia Chowkidar	IV Grade Duty in Biate Centre
20	VM.Dawngsanga Scaleman	IV Grade Duty in Khawhai Centre
21	Lalthanmawia Govt. Porter	IV Grade Duty in Sialhawk Centre
22	Lalremsiana Govt. Porter	IV Grade Duty in Sialhawk Centre
23	F.Zaithana Govt. Porter	IV Grade Duty in Kawlkulh PDC
24	Lalbiakzauva Sailo G. Porter	IV Grade Duty in Sialhawk Centre
25	Lalchhantluanga Govt. Porter	IV Grade Duty in Lungpho Centre
26	R Lalthakima Govt. Porter	IV Grade Duty in Lungpho Centre
27	Lalhmunpuia Govt. Porter	IV Grade Duty in Lungpho Centre
28	Zoramthanga Govt. Porter	IV Grade Duty in Khawzawl SDC
29	Zaithantluanga Govt. Porter	IV Grade Duty in Biate Centre
30	F. Lallura Govt. Porter	IV Grade Duty in Khawhai Centre
31	Lalrinzuali PE	Ration Card
32	Lalrinhlui PE	Ration Card
33	Johnson Lalramchhana PE	IV Grade Duty in DCSO Khawzawl

(xii) District Civil Supplies Office, Hnahthial

S/No	Name & Designation	Nature of work/Duty allotted
1.	Lalremruata Sailo, DCSO	Work as DCSO
2.	R. Lalmuankima, ADCSO	Work as ADCSO
3.	Hlychho Beirapha, A.O.	Accounts matter
4.	Lallianruala, IFCS	In charge of Hnahthial SDC
5.	Vanlalchhuani, SIFCS	Matters relating to IFMIS etc.
6.	Lalruatfeli, SIFCS	In Charge of S. Vanlaliphai SC
7.	H. Malsawmkima, LDC	Clerical works
8.	Zoramdinthara, S.K	Preparation of D.O. etc
9.	Lalhriatmawia, S.K	In Charge of Thingsai & Cherhlun SC
10.	C. Lallawmkima, G/Ch	Duty at Godown
11.	Lalrinmawii, Peon	Duty at Godown
12.	Zothanpari, G.P.	Duty at Godown
13.	Lallawmawma, G.P.	Office Chowkidar at Office
14.	Lalremruatpuii Chawngthu, G.P.	Computer Operator etc.
15.	C. Lalnidenga, G/Ch	Duty at Godown
16.	R. Lalhmunsanga, G.P.	Duty at Godown
17.	Lalmuanzuala, G.P.	Duty at Godown
18.	B. Lalremruata, G.P.	Peon at Office
19.	Lalhlimpuii, P.E.	Duty at Godown
20.	Lalthanmawia, P.E.	Duty at Godown
21.	J. Lalnunfela, DEO	Price Monitoring, Computer Operator etc.

Section 4. 1 (b) (iii) - The procedures followed in the decision making process, including channels of supervision and accountability

- 3.A. **DIRECTORATE :** As mentioned at Part – II above, all officers are entrusted specific subjects to assist Director for execution of the Govt. policies concerning the department.
- (i) **Receipt of Daks and its disposal :** All daks, may also called ‘Correspondences’ coming from outside the directorate are received together in the General Establishment Branch under the supervision of Superintendent. The entire daks are sorted out in officer wise and put up together to the Director first in daks pad and returned to the dealing hand through each of the officers concerned. After gone thoroughly to the new received of daks by Director and concerned officers, the dealing hand diarise the daks and distributed to the concerned dealing hand for its disposal.
- (ii) **Disposal of daks:** The department followed the functional filing system of the Central Government. Accordingly, all files are numbered and dated at the appropriate major subject heads and minor subject heads.
The daks received by the concerned dealing hand is properly docketed in the concerned file and put up to the immediate officer, that is, Superintendents and Accounts Officer as the case may be, with providing rules, regulations, precedence, etc. if arises.
- (iii) **Final Decision:** After providing all necessary information right from the dealing hand concerned the Programme Officers concerned have further examine the cases for final decision to be made by the Director. After making decision or if require further action to be taken, each of the concerned officers executed on behalf of the Director.
- (iv) Generally, in actual practices, all officers other than the Director have no any powers of its own. But for efficient and immediate disposal of the cases pertaining to the department concerned as provided in the Government of Mizoram (Allocation of Business) Rules, 1987, the Director delegated powers to the particular officers who can decide such cases at their own level in the public interest. Even in such delegated powers, some cases are requiring executive policy decision on general management and administration, the matter are brought to the Director by subordinate officers for making appropriate final decisions.
- (a) **Addl. Director :** As already mentioned at 1.B (2) *ibid*, this post is being manned by Grade - I of MFCS&CA in the grade of Junior Administrative Grade. In its nature, he has the responsibilities to assist the Director for making decision in the matter relating all service matters of the employees under the department. But in the event of normal routine work or in minor cases he may sometimes decide the cases at his own level for the interest of the department. He also exercises control both in regard to the dispatch of business and maintenance of discipline of all branches. In fact, all requires information relating to the establishment and administration matters are provided by the General Establishment Branch.
He is also entrusted to assist the Director in matter relating to maintenance and detailment of department light vehicles. With the knowledge of Director, he is authorized to detail the vehicle for official tour and issue of POL etc.

- (b) **Jt. Director (Admn) :** Within the work allotted to him as indicated at 2.A (2) (b) *ibid*, he has discretion to instruct and supervise the subordinate offices and staff of directorate. He is also authorized to issue LPG, POL and Wheat Bran etc. to the public on special permit system.
- (c) **Jt. Director (M) :** Within the work allotted to him as indicated at 2 (A) (2) (c) *ibid*, he has the discretion to dispatch foodstuff to various centres as per their requirement and detailment of HMTV to carry such foodstuff. He is also authorized to issue foodstuff to the public on special permit system.

Section 4. 1 (b) (iv) - The norms set by it for the discharge of its function

As statutory norms set by the Government of Mizoram in general and the administrative department in particulars are complied with for the discharge of the departmental function.

For general disposal of the Government policies issued by DP&AR, GAD, Law & Judicial, Finance Department etc. in time to time are followed in letter and spirit.

In particular, the department has also set up some norms for discharging the departmental function which will be elaborated in the following Part.

The Director is over-all authority of the Department. Every Officer assisted him, by providing ideas, relevant rules, regulations and precedence etc. for the disposal of the Department business.

In the event of the Director being out of station due to performances of official duties, the Director normally handed over the charge to the Jt. Director (Admn).

The Procedure followed in the financial sanction: Delegation of Financial Power Rules:

The Financial sanctioning authority of the department is vested in the hand of the Director. But, as provided under DFPR, the Director has delegated the powers of Drawing and Disbursement Authority to the Dy. Director (Accts.). Dy. Director (M) and Dy. Director (G) for a particular head of accounts.

As such, each of the above Dy. Directors has signed in the endorsement of such sanctions in their authorized head of operations.

After following all procedures, the dealing hand in the Branch or Section, proposal for financial sanction is put-up in the relevant files and the concerned officers examine the authenticity of such proposals and put forward to the Director for sanctions.

The Cashier, after authenticated in the body of such bills or otherwise in the require manner by the concerned officer, and sanctioned by the Director, such financial sanctions are drawn and disbursed to the rightful recipient with the knowledge of the Drawing and Disbursing Officer.

Section 4. 1 (b) (vi) - A Statement of the categories of documents that are held by it or under its control

S/No	Category of the documents	Name of the documents	Held/under control
1	Budget	Demand for Grant for the Deptt. of FCS&CA	Dy. Director (Accts)
2	Recruitment Rules	Recruitment Rules of different Categories of posts.	Dy. Director (G)
3	Orders relating to Motor Spirit and Oil	Motor Spirit & High Speed Diesel (Prevention of Mal-practices in supply and Distribution) Order 1990	Jt. Director (S)
4	Orders relating to Service Matters, etc.	Appointment, Promotion, Transfer, etc. Orders	Dy. Director (Admn)
5	Orders relating to works	Appointment of works supervisor	Dy. Director (G)
6	Publications	Publication for Advertisement	Dy. Director (Admn)
7	Tender forms	Tender forms for carriage of food stuff. Agreements.	Jt. Director (M)
8	Audit	Audits paras with its replied therof.	Dy. Director (Accts)
9	Targetted Public Distribution Scheme	Instruction, Orders, guidelines, etc. on TPDS received from Govt. of India. Selected lists of BPL, AAY, etc.	Jt. Director (M)
10	Selection of carrying contractors	List of carrying contractors. Lists of carrying contractors District Routes.	Concerned DCSO
11	Manual	Manual on the Deptt. of FCS&CA	All Jt. Directors
12	Price Fixation	Foodstuff, POL, etc.	Jt. Director (M) Jt. Director (S)

Section 4. 1 (b) (vii) - Particulars of any arrangements that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof :-

No separate arrangement exists for public participation in relation of its policy or implementation except the Government calls for the representation from the member of public. However, the RTI Act, 2005 permits all the citizens to have access information so that they are better equipped to make useful suggestion or their grievances redress at an appropriate authority.

Section 4. 1 (b) (viii) - Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:-

No such boards, councils, committees etc. exist in the Department of Food, Civil Supplies & Consumer Affairs so far except Committee on Quality Control under the chairmanship of Additional Director and State / District Consumer Disputes Redressal Commissions headed by the President at the State and District level.

Section 4. 1 (b) (ix) - The directory of its officers and employees**A. DIRECTORATE, EPABX – 0389 2325261 FAX – 0389-2321035****Personal Branch of Director**

S/N	Name	Designation	Home Address	Contact
1	Saizikpuii MCS	Director	Kanan	9436157847
2	Lalrempuii	Steno – II	Chawnpui	9612191362
3	Laura Lalthanzuali	LDC	Kulikawn	9436143386
4	Lalmuanpuia	G/Ch	Armed Veng	9862552748
5	Lalzampuii	G/P	Kulikawn West	8974588504
6	John Ketty	PE Group D	Bethlehem	6009299551

Personal Branch of Additional Director

S/N	Name	Designation	Home Address	Contact
1	C. Zadailova	Additional Director	Tlangnuam	9436154116
2	Vanlalthhuana	IFCS	Bethlehem	9856260385
3	SP Zamuana	Storekeeper	Armed Veng	9436198095
4	Chawimawithangi	G/P	Ramhlun Vengthar	8119965050
5	Biakmuanpuia	G/P	Venghnuai	9366085812

Personal Branch of Joint Director (Admin)

S/N	Name	Designation	Home Address	Contact
1	Victor Lalawmpuia MCS	Jt. Director (Admin)	Saron Veng	9436198916
2	Lalbiakngheta	G/P	Chaltlang	9612588317
3	Ruthi Lalduhawmi	P/E Gr. 'D'	Zonuam	8787639765

Personal Branch of Joint Director (S)

S/N	Name	Designation	Home Address	Contact
1	Lalthanmawia	Jt. Director (S)	Tuikual South	9436159263
2	Phirhmingthanga	G/Ch	Ramthar	8974750047

Personal Branch of Deputy Director (Admin)

S/N	Name	Designation	Home Address	Contact
1	Saibuangpuii Sailo MSS	Dy. Director (Admin)	Mission Veng	9436141024
2	T. Lalvulmawii	Peon	Chawnpui	8257933309

Personal Branch of Deputy Director (G)

S/N	Name	Designation	Home Address	Contact
1	S. Kaptluanga MCS	Dy. Director (G)		
2	Lalrintluangi	Peon	ITI	

Personal Branch of Deputy Director (Finance & Accounts)

S/N	Name	Designation	Home Address	Contact
1	Zothanzama Sailo, MFAS	Dy. Director (F&A)	Dawrpui Vengthar	8974832383
2	C. Hlawseii	Peon	Republic Veng	8794189779
1		Dy. Director (Com.)		

Personal Branch of Accounts Officer (Procurement)				
S/N	Name	Designation	Home Address	Contact
1	Zohmingthangi	Accounts Officer	Mission Vengthlang	9436152109
2	Zothanzauva	Accounts Officer		
3	Lawmsangpuii	JAO	Salem Veng	8258939485
4	T. Pauzamanga	Scaleman	Kanan	9612201853
5	R. Lalremmawii	G/P	Kanan	9774392297
6	Kamdingliana	G/Ch	Zuangtui	9862315788
Personal Branch of Accounts Officer (Budget)				
S/N	Name	Designation	Home Address	Contact
1	D. Lalbiakmawia	Accounts Officer	Model Veng	9436157357
2	Lalzarzova-II	Accounts Officer	Laipuitlang	9612477211
3	Lalthangliani	Accounts Officer	Mission Veng	8415854439
4	Denghmingliani	Accounts Officer	Electric Veng	9436156262
5	Lalremliana	Accounts Officer		
6	Lalremmawii	SIFCS	Vaivakawn	9862362159
7	RC Vanlalhluna	G/Ch	ITI Veng	9862357654
8	Lalbiaksanga	G/P	Ramhlun	8974437611
9	Lalremsiami	P/E LDC	Dinthar	9436361616
10	VM Mary Fachhai	G/P	Chawnpui	9862492231
11	Lalremruata	G/P	Ramhlun	8014678651
Establishment Branch				
S/N	Name	Designation	Home Address	Contact
1	Lalramchuana MSS	Superintendent (E)	Ramhlun	7005753733
2	Lalnghetsangi Lianhlawn	IFCS	Electric Veng	8837324137
3	Lalbiakthangi	Assistant	Venghlui	7005660867
4	Lalrinpuii	Assistant	Tuikhuahtlang	9612166468
5	Amelia Lalrammuanpuii	Assistant	Khatla	9436380996
6	Babie Laldinpuii	Assistant	Bungkawn	9856125393
7	Lalmuanpuii	UDC	Chawlhhmun	8413833144
8	C. Zoramthangi	UDC	Dinthar	9862383562
9	Lalchawipuii	UDC	Maubawk	9366379782
10	Zonunsanga	LDC	Tlangnuam	8119024990
11	Lalruatkima Sailo	LDC	Ramhlun North	9862407770
12	Lalfakawma Khawhling	LDC	Chawnpui	9089674001
13	Vanlalmuana	G/P	Zemabawk	9856960667
14	Deepak Kumar	S/P	Zotlang	6009610959
15	C. Lalmalsawmi	G/P	Kulikawn	9612376812
16	R. Sangchhungi	G/P	Republic Veng	9485131335
17	Lalruatfeli	G/P	Chawnpui	9862906515
18	Lalrambuatsaiha	Peon	Durtlang	6909291906

19	Laltanpuia	G/P	Chaltlang	9862421822
20	Lalrinfeli	G/P	Thakthing	9862375294
21	Lalremruata	Despatch Rider	Chhinga Veng	9774922083
22	Lalnunfela	Handyman	Falkland	7630978239

General Supply Branch

S/N	Name	Designation	Home Address	Contact
1	Lalbiakliana MSS	Superintendent (G)	Chaltlang	9862808779
2	John Lalthanmawia	IFCS	Electric Veng	9862845842
3	R. Lalrodingi	UDC	Chanmari West	9436353670
4	Vanlalchhani	UDC	Chaltlang	9436150243
5	Lalhruaizeli	UDC	Tlangnuam	
6	MS Thuamluaia	LDC	Bawngkawn Chhim Veng	9862358549
7	K. Lalrinkhuma	G/P	Hlimen	9862713778
8	N. Lalroenga	G/P	ITI Veng	9856287589
9	Francis Lalrinnggheta	P/E Gr. 'D'	Armed Veng	8787390548

State Project Management Team

S/N	Name	Designation	Home Address	Contact
1	Samuel Vanramthara	State Project Manager	Tlangnuam	6009861030
2	K Laldinsanga	Data Analyst	Electric Veng	8730800328
3	H Lalhmangaihzuai	Developer	Chaltlang	9862382682
4	Lalrinnggheta	Developer	Armed Veng South	8131988580
5	C Lalrintluanga	Support Staff/Help Desk	Aizawl Venglai	9774152042
6	R Lalrinthari	Support Staff/Help Desk	Armed Veng	9774638365

MTO Branch

S/N	Name	Designation	Home Address	Contact
1	Lalzazova – I	Accounts Officer	Bethlehem	9436141920
2	Lalrinfela	Driver Spl. Grade	Tuikual	7085136014
3	T. Zoliana	Driver Spl. Grade	Tuikhuahtlang	9612335197
4	TH Lalthlamuana	Driver		8131856663
5	Donald. R. Lalchhuansanga	Driver	Chaltlang	9856619723
6	Gabriel Lalmuanpuia	Driver	Khatla	8014446736
7	Gospel Rimawia	Driver	Vaivakawn	8794218170
8	Lallianzuala	Scaleman	Chawnpui	9862728045
9	Zomuanawma	P/E Driver	Tlangnuam	9862342514
10	H. Lalnunfela	Casual Driver	Chawnpui	7630014345
11	N. Lalbiakhluazuala	Casual Driver	Zotlang	7627915442
12	Vanlalruatdikpuia	Casual Driver	Hlimen	9366482341

Movement & Monitoring Branch

S/N	Name	Designation	Home Address	Contact
1	J. Zomuansanga	Assistant Director	Hlimen	9612726595
2	RK Lalhmachhuana	IFCS	Electric Veng	9366154650
3	Saimawia	Storekeeper	Maubawk	9436142090
4	Thanglura	Peon	ITI Veng	8787594768

Cash & Bill Section

S/N	Name	Designation	Home Address	Contact
1	Lalkrosmawia	JAO	Chanmari West	8132906221
2	Laltleipuii	LDC / Cashier	Kanan	9774093804
3	R. Zothanpuia	Scaleman	Salem Veng	8132841400
4	C. Dengzami	G/P	Tlangnuam	9436153182

Technical Branch

S/N	Name	Designation	Home Address	Contact
1	H. Lalrinlana	JE	Khatla South	9612603619
2	Zirpatlana Darlong	Scaleman	Tuikhuahtlang	9612317372

Consumer Cell

S/N	Name	Designation	Home Address	Contact
1	Lalrinawma Khalthang	Accounts Officer	Model Veng	8974301179
2	Jacob Biaklana	IFCS	Dinthar	8730969839
3	Lalnghinglova	G/P	Salem Veng	9862372840

Sweeper & Chowkidar

1	Zakhumi	G/P	Bethlehem VT	9612191179
2	Lalchhuanawma	Peon	Bethlehem	9612587133
3	Saihmingthangi	G/P	Tuikual	9612081662
4	Laltholeha	G/P	Chanmari	8794398871
5	Lalkiamlova	Scaleman	Tuikual	9862310790
6	HF Hrangkima	Chowkidar	Armed Veng	9862717358

GMG ZUANGTUI

S/N	Name	Designation	Home Address	Contact
1	HS. Lalramchuana	Inspector	Zemabawk West	9774233782
2	Thuamlana	Inspector	Armed Veng South	9862846200
3	K. Lalrinlana	Sub. Inspector	Kanan	9436386811
4	J. Lalramtuanga	Storekeeper	Chawnpui	8729986074
5	Laltanpuia	Sirdar	Dinthar	9862383565
6	Liandawla	Sirdar	Muanna Veng	9863117028
7	Ralkapthanga	Scaleman	Maubawk	9612612953
8	Lalbiaksanga	Porter	Zemabawk	8974801429
9	G. Sinkhanlal	Porter	Luangmual	9612775243

10	Lalropara	Porter	Tuithiang	9862376432
11	Vanlalnghaka	Porter	Zuangtui	8974741219
12	H. Lalsangliana	Peon	Maubawk	7005419114
FCI TANHRIL				
S/N	Name	Designation	Home Address	Contact
1	Lalbiakluanga	IFCS	Bethlehem	8730921672
2	P.H. Vanlalmuana	Storekeeper	Dinthar	9862902741
3	Chimnoy Sharma	Porter	Govt. Complex	8794

B. DISTRICT OFFICES**i) District Civil Supplies Office, 'W' Aizawl**

Sl.No	Name & Designation	Designation	Address	Phone No.
1	2	3	4	5
1.	Lalrinsanga	DCSO	Armed Veng	9436141703
2.	Michael Solo	ACSO	Khatla	7005269034
3.	Lalrinawma	AO	Thakthing	9436361235
4.	Jeremiah Lalmuansanga	JAO	Kolasib	7085531200
5.	R.H.Lalthanzuali	H.A	Bethlehem	8794091374
6.	Lalchhuankima Chawngthu	IFCS	Nursery	9862304554
7.	M.Zohmingliani	SIFCS	College veng	9612149694
8.	Lalhmachhuana	--do-	Zohnuai	8131977852
9.	Lalchhanchhuaha	-do-	Chaltlang	7629069499
10.	T.Lalthanpuui	-do-	Bawngkawn	8794125343
11.	Vanlalhuma Ralte	-do-	Chaltlang	8575715010
12.	F.Lalremruata	-do-	Ramhlun	8837317066
13.	Lalmalsawmi	-do-	Tuikual	9862038001
14.	Lalchhuanawmi	S.K	Chaltlang	9366506072
15.	V.Lalromawii	LDC	Durtlang Leitan	9862576607
16.	Lalmuankima	Driver	Bungkawn	6033188283
17.	Lalnunkima	G/Ch	Chawnpuui	9774209594
18.	K.Zathanga	G/Ch	Saikhmakawn	9612601908
19.	Zaisangkima	G/Ch	Kanghmun	8974732083
20.	Laldinmawia	G/Ch	Kanghmun	8729812946
21.	Laltlanmawia	G/Ch	Darlun	8415066578
22.	Lalthanpuia	G/Ch	Rawpuichhip	9862818183
23.	C.Zothanmawii	G/Ch	Sialsuk	8575675527
24.	Lalchawiliana	G/Ch	Sialsuk	8974616902
25.	Lalrinawma	O/Ch	Tuikual	9862124494
26.	V.Lalsangliana	O/Ch	Kanan	9436715727
27.	Malsawmsanga	S/M	Tuikhuahtlang	9436197951
28.	R.Lalnunmawii	-do-	Chanmari	9862376044

29.	C.Lalchhuanawma	G/P	Tuikual	9774237699
30.	R.Ramchullovi	-do-	Tuikual	9862378475
31	Varsangkimi	-do-	Tlangnuam	8794798127
32	Dengkunga	-do-	Tuikual	9862976887
33	Vanlalchhuanga	-do-	Khatla	9862610937
34	K.Lalrosanga	-do-	Aibawk	9383178269
35	Lalbiakdika	G/Ch	Rawpuichhip	8974138185
36	K.Lalhmingaihzuala	G/P	Kulikawn	9612309474
37	Rengchuana	-do-	Reiek	7005307540
38	R.Vanlalrenga	-do-	Electric veng	9862384273
39	Lalhmingliana	-do-	Hmuifang	9862023116
40	PC.Laldingluaia	Peon	Kulikawn	9862537971
41	Liani Hauzel	Peon	Hunthar	8014008328
42	C.Lalramnghaki	Peon	Hmuifang	9612864749
43.	T.Lalrinhlui	P.E	Zonuam	8259033613

ii) District Civil Supplies Office, 'E' Aizawl

S/No	Name & Designation	Designation	Address	Phone No.
1.	2.	3.	4.	5.
1.	Victor Lalawmpuia	DCSO	Saron Aizawl	9436198916
2.	R.Hmingsangliana,	Asst. DCSO	Chawnpui Aizawl	9436197502
3.	Vanlalhruii	Account Officer	Mission Veng Aizawl	9436153184
4.	Lalhmingaihi	Account Officer	Zarkawt Aizawl	9862904630
5.	Vanlalchhuangi	Inspector	Saikhmakawn	9862564975
6.	Andrew Hmingsangbera	JAO	Bethlehem Aizawl	7872588344
7.	Lalrindika	Sub-Inspector	Chanmari West	9774475955
8.	Lalhmuakkimi	Sub-Inspector	Tuikual North	9436155323
9.	VL.Hmangaihawnvela	Sub-Inspector	Chaltlang Aizawl	9436379677
10.	J.Lalrothuanga	Sub-Inspector	Chanmari Aizawl	9615147116
11.	Lalhmingliana	Sub-Inspector	Ramhlun Venglai	8974928714
12.	Velkima	Sub-Inspector	Kulikawn Aizawl	9774324642
13.	Ngurthangmawii	Storekeeper	Bungkawn	9862344071
14.	Lalbiaksanga	Storekeeper	Khatla East Aizawl	8974437504
15.	Zohrangzuala	Storekeeper	Tuikhuahtlang	9402186644
16.	H.Lalrinliani	UDC	Ainawn Aizawl	9862433956
17.	Lalramchuani	LDC	Saron Aizawl	9612064166
18.	F.Lalthangzuala	Driver II	Ramhlun Venglai	9612613968
19.	J.Vanlallawmi	Govt.Porter	College veng Aizawl	9862430191
20.	Albert Lalrintluanga	Govt.Porter	Ramhlun South	8414046817

21.	Lalbiaksanga I	Govt.Porter	Venghlui Aizawl	8974173821
22.	V.L.Hlutthanga	Govt.Porter	Chhinga Veng Aizawl	9862841299
23.	Vanlalchhuanga	Govt.Porter	Muanna Veng Aizawl	9612522115
24.	Thanghmingliana	Peon	Vaivakawn Aizawl	9862842458
25.	Joseph Lalawmpuia	Govt.Porter	Dinthar Aizawl	9862693982
26.	Michael Zodinpuia	Govt.Porter	Chhinga Vengthlang	8131877228
27.	Lalthuthlunga	Govt.Porter	New Vervek	9362382150
28.	Sapchhunga	Govt.Porter	Darlawn	6009026396
29.	Lalhmagaihi	Govt.Porter	Venghlui Aizawl	8974702064
30.	Vanlalvuana	Govt.Porter	Bethlehem Aizawl	9774199148
31.	Khawlkunga	Govt.Porter	Vanbawng	9362642921
32.	Laltanpuia II	Govt.Porter	Zohmun	9366558053
33.	Lalzingpuii	Govt.Porter	Zohmun	6009100064
34.	Lalrinhlua	Govt.Porter	Sakawrdai	8414904828
35.	Vanlalsawma	Govt.Porter	Suangpuilawn	8119926075
36.	R.Lalremkima	Govt.Porter	Ratu	8415086700
37.	Lalbiakmawia	Govt.Porter	Vanbawng	8132932162
38.	Laldawngliana	Scaleman	Khawruhlian	7630952343
39.	H.Lalruatdika	PE	Kolasib	8794499618
40.	H.Lalrohluna	PE	Sawleng	8415040181

iii) District Civil Supplies Office, Lunglei

S/N	Name	Designation	Adress	Phone No.
1	Lalremruata Sailo	DCSO	Lunglei	9383066070
2	R.Lalbiakliana	A.O	Lunglei	9233841238
3	Laltinkimi	Asst.	Lunglei	8974760379
4	Andrew Lalramtana	IFCS	DCSO Office/ Tawipui SC	8974171030
5	V.Lalmuanpuia	IFCS	PDC Luangmual/ Tlabung SDC	8415853869
6	Vanhlpuii	UDC	DCSO Office,Lunglei	9436147993
7	H.Lalramthanga	SIFCS	Chawngte SC	8415066597
8	C.Zothanpari	SIFCS	Haulawng/ Mualthuam(N) SC	8730837127
9	Lalmawlsawma	JAO	DCSO Office,Lunglei	6009396387
10	K.Zoramchhana	SIFCS	Borapansury SC	9436733118
11	Lalramzauva	Spl.Grd Driver	DCSO Office	8729821444
12	R.Lalawmpuia	SK	DCSO Office	8732078952
13	B.Lalhmumawia	SK	Tuichawng/Lungsen SC	8974243852
14	C.Lalrosanga	SK	Putlungasih SC	8415050859
15	Zoramchhana	LDC	DCSO Office	9612585931
16	K.Lalsanga	TS	DCSO Office	9362861008
17	Malsawma	TS	DCSO Office	8415854128
18	Chawngdingliana	TS	DCSO Office	9862382049
19	AD.Remruatfela	SK	DCSO Office	8415825899
20	Lalremruata	GP	PDC Luangmual	9612613789
21	Rammawia	GP	PDC Luangmual	9612465489
22	Tlanlawma	GP	PDC Luangmual	9615335370
23	Zodingliana	GP	Borapansury SC	8730098665
24	C.Vanlaltana	SM	Haulawng SC	8974705785

25	Lalrinawma	GP	Mualthum SC	7005860970
26	Lalramthanga	GP	Tuichawng SC	9612094899
27	Lalchhuma	GP	PDC Luangmual SC	7638947001
28	Chhimthangpuia	GP	Tlabung SDC	8414833456
29	C.Lalrosanga	GP	PDC Luangmual	9612063284
30	H.Lalremruati	GP	Tlabung	9436371099
31	Lalremruati	GP	DCSO Office	9862654752
32	Lalmuanpuia	GP	DCSO Office	8794381831
33	Tlanghmingthanga	GP	PDC Luangmual	8731015204
34	F.Vanramnghaka	GP	Haulawng SC	9863179119
35	C.Lalremruata	GCh	FSD Lunglei	9862655898
36	Lalkhawngaiha	GCh	Lungsen SC	8413935170
37	Lalzamlia	GCh	DCSO Office	9366156052
38	CVL.Malsawmzuala	GCh	Tawipui SC	8131933607
39	Chuantuahla	GCh	Chawngte SC	9233292586
40	Thanmawii	GCh	PDC Luangmual	9366669481
41	C.Rohlira	GCh	Mualthum SC	9612007557
42	PC.Kapthianga	GCh	DCSO Office	8787407147
43	C.Rodinga	GCh	DCSO Office	9862726782
44	Promot Kumar	GCh	Tuichawng SC	8974917858
45	Malsawmzuala	GCh	DCSO Office	9366189243
46	C.Laldingliana	GCh	Tawipui SC	9612588334
47	Lawmkima	GCh	Putlungasih SC	8415983802
48	P.Lalrinsanga	PE	Haulawng SC	9862196781
49	Lalhmudika	PE	Borapansury SC	7005130053
50	J.Laldinsanga	PE	Putlungasih SC	9863106552
51	K.Hmingthanmawia	PE	Borapansury SC	8798039613
52	TC.Vanlalmuankima	PE	DCSO Office	9863637084

iv) District Civil Supplies Office, Kolasib

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1	GM Laskar	DCSO	Project Veng	6003586089
2	Joseph Lalnuntluanga	ADCDO	Venglai	9402173753
3	K Lalfakzuala	AO	Venglai	8119968753
4	II Choudhury	IFCS	Venglai East	9101311035
5	Elvis Vanlalpeka	IFCS	Venglai	7005307204
6	Lalrammuana Sailo	JAO	Project Veng	9366176051
7	Lallawmzuala	UDC	Tumpui	9862447537
8	Jenny Lalbiakmawii	Ldc (PE)	Project Veng	8974361104
9	Lalthanmawii	GP	Venglai	8974669485
10	R Lalnunsanga	GP	New Diakkawn	7005157164
11	R Lalenglina	GP	Project Veng	8974452319
12	C Lalmuanawma	Rider (PE)	Tumpui	9862416036
13	Immanuel Lalramengmawia	GP	Project Veng	8414085506
14	Lalthakimi	PE	Khuangpuilam	9366590013
15	R Lalmuanpuia	Casual Driver	Hmarveng	9366256053
16	Sailothangi	Co-Ordinator	Project Veng	9362643452

17	Cindy Lalrinawmi	DMA	Diakkawn	8794541756
18	C Lalmuanpuui	Deo	Tumpui	8256986483

(v) District Civil Supplies Office, Mamit

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1	Pu Lalneihkima	DCSO	Collage Veng, Aizawl	9862324163
2	Pi V.L.Thlamuani	ADCSO	Chanmari West, Aizawl	7005277879
3	Pu Laldawngzela	A.O	Dinthar, Mamit	9612298266
4	Pu Vanlaltlana	IFCS&CA	Reiek	8974221921
5	Pu Jerome C.Vanlalhriata	IFCS&CA	Zawlnuam	9862696029
6	Pu Lalfakawma Ralte	IFCS&CA	Mamit Bazar Veng	9485018044
7	Pu R.Rotluanga	IFCS&CA	Ramhlun , Aizawl	8974132032
8	Pi H.Lalmalsawmi	UDC	Mamit Venghlun	9612364766
9	Pu Lalnunhlana	LDC	W.Phaileng	9612310592
10	Pu Chuahmingliana	SIFCS&CA	Mamit Dinthar	8974966141
11	Pu Lalhmingthanga	SIFCS&CA	Rengdil	9612770175
12	Pu Lalsangzuala	SIFCS&CA	Kawrthah	9862329645
13	Pu J.Malsawmthanga	SIFCS&CA	Edentharr, Aizawl	9612469071
14	Pi Pc.Lalhmachhuani	SIFCS&CA	Mamit Venghlun	9612695129
15	Pu Lalthankhuma	DRIVER	Zawlnuam	9862466505
16	Pu Malsawmdawngzela	G/CH	Chuhvel	8731069171
17	Pu Lalrintlaka	DEO	Kolasib	9863027431
18	Pu Lalchhuanawma	P.E	Tuithiang, Aizawl	9862813281
19	Pu VL.Parmawia	G/SIRDAR	Mamit Vengthar	8731058146
20	Pu Lalremthanga	G/CH	Dawrpui Vengthar, Aizawl	9862133236
21	Pu Robert Lallawmawma	G/P	Bawngkawn, Aizawl	9862742485
22	Pu Laltlanzova	G/CH	Lengte	9863340254
23	Pu C.Lalngaihawma	G/CH	Kawrthah	9862786414
24	Pu Rozamlana	G/P	W.Phaileng	9856726197
25	Pu Lalchhandama	G/P	Kanhmun	8414927464
26	Pu Laldawngliana	G/P	Zuangtui	9233675126
27	Pu Lalhruaitluanga	P.E	Bairabi	9862284394
28	Pu Sadrak Lalrinsanga	P.E	Kolasib	9366646343
29	Pu Bidhu Nath	G/P	Silchar	7002442112
30	Pu Sibu Sonar	G/P	Lawipu, Aizawl	6909025050
31	Pu C.Lallawmawma	G/CH	Field Veng Mamit	9612296336
32	Pu Malsawmtluanga	G/CH	Kanan Veng, Aizawl	8414092199
33	Pu C.Lalrinliana	G/CH	W.Phaileng	8415094665
34	Pu K.I. Laskar	G/P	Silchar	6909483970
35	Pi Zoramthangi	G/CH	Pukzing	9615381578
36	Pu Ajoy Kumar Dey	G/P	Silchar	9862775993

37	Pu Laldinpuia	G/P	Tuikual, Aizawl	9863622456
38	Pu Zomuanima Ralte	G/P	Khatla, Aizawl	8974398373
39	Pu Laltlankima	G/CH	Rengdil	8119087606
40	Pu A.I. Laskar	G/P	Silchar	7399638611
41	Pu Francis Lalruanga	P.E	Kanhamun	9862141764
42	Pu Lalnunsanga	G/CH	Field Veng Mamit	8131079821

(v) District Civil Supplies Office, Lawngtlai

Sl/ No.	Name	Designation	Address	Phone No.
1	Lianchhuma Chinzah	DCSO	DCSO's Office, Lawngtlai	9612744219
2	J.Lalduhawma	A.O	DCSO's Office, Lawngtlai	8974806820
3	J.H.Lalrawngbawla	IFCS	PDC, Lawngtlai	9436149630
4	Biaksiami	UDC	DCSO's Office, Lawngtlai	8414911888
5	Vanlalchhandama	Driver	DCSO's Office, Lawngtlai	7005612104
6	Vanlaldiki Chinzah	LDC	DCSO's Office, Lawngtlai	9862844990
7	Avijit Chowdhury	SK	FSD/FCI, Lawngtlai	9436389455
8	T.C.Lalsiammawii	SK	DCSO's Office, Lawngtlai	8729844295
9	C.Lalroliana	SK	Tuithumhnar Supply Centre	8730065157
10	Nathaniel Lalngthinglova Lahnim	SK	Vathuampui Supply Centre	8414910463
11	C.Lalchhuanawma	SK	Damdep Supply Centre	8974552695
12	Muanzovi	SK	Bungtlang 'S' Supply Centre	9362639754
13	Rinsanga	G/Ch	Lungpher Supply Centre	8413899389
14	H.Sangtlunga	G/Ch	Lungtian Supply Centre	9485314121
15	K.Khaihmo	Peon	Sangau Supply Centre	8729984631
16	Lalremruata Sailo	Peon	Bualpui 'NG' Supply Centre	9612841577
17	T.Lalhriatpuia	G/Ch	DCSO's Office, Lawngtlai	9862631249
18	H.Lianchungnunga	G/Ch	DCSO's Office, Lawngtlai	9402186442
19	Laldinpuia	G/Ch	Vaseikai Supply Centre	6909255504
20	Ramdinthara	G/Ch	Vathuampui Supply Centre	9612326344

21	Zonunsanga	S/M	Tuithumhna Supply Centre	9774630135
22	Lalfela	G/P	Tuithumhna Supply Centre	8414959764
23	Sunilal Hembrom	G/P	DCSO's Office, Lawngtlai	9436731147
24	B.Vanlalzamlova	G/P	DCSO's Office, Lawngtlai	9233677195
25	Hrakhy	G/P	Bungtlang 'S' Supply Centre	9233673732
26	Tlantuliana	G/P	Diltlang Supply Centre	9862711851
27	N.Lalpianmawia	G/P	PDC, Lawngtlai	9612008668
28	R.Vanlalpeka	G/P	PDC, Lawngtlai	9378164543
29	Sangkamlova	G/P	DCSO's Office, Lawngtlai	8974190684
30	Lalhlimpuia	P/E	Damdep Supply Centre	9612062822
31	Lalhlimpuia	P/E	Bungtlang 'S' Supply Centre	9362600691
32	Alex Vanlalpeksanga	P/E	Vawmbuk Supply Centre	8798898767
33	Lalfamkima	P/E	FSD/FCI, Lawngtlai	9862371710

(vii) District Civil Supplies Office, Saiha

S/ No	Name & Designation	Address	Phone No
1	Lianchhuma Chinzah, ADCSO	Lawngtlai	9612-744-219
2	Jospeh Vanlalzawma Ralte, AO	Thuampui	8731989126
3	Patrick T. Thiandinga, ADCSO	Dinthar, Aizawl	9560-137-087
4	VL. Mawia, IFCS&CA	Siaha	9862-685-913
5	L. Mahu, SIFCS&CA	Siaha	9436-379-552
6	Beireisi, SIFCS&CA	Siaha	8414-052-579
7	Lalramthlenga, SIFCS&CA	Siaha	8798-915-724
8	H. Sangkhara, UDC	Siaha	8974-589-735
9	Ramhupa, Driver	Siaha	9436-379-900
10	Ramhlunmawii, LDC	Siaha	6909-716-830
11	Zonesia, SK	Chhualung	6909-568-826
12	H. Vantuma, SK	Vawmbuk	8798-511-290
13	TC. Chozah, SK	Siaha	9402-322-655
14	Lalremliana, SK	Siaha	7630-993-628
15	Nelson Hlychho, SK	Siaha	9612-607-610
16	Ruthy Lalthansiami, SK	Siaha	9643-355-981
17	Zorammuana Renthlei, SK	Durtlang, Aizawl	6909-121-515
18	PC. Lalawmawia, SK	ITI, Aizawl	9436-792-534
19	Donau Solo, G/Ch	Chakhang	7085-900-738
20	HV. Beiraduakhei, G/Ch	Lungpuk	7085-214-161

21	FC. Lalhuanthanga, G/Ch	Tuipang	9862-236-788
22	Linisia, SM	Siata	9233-011-790
23	K. Laltanpuui, G/Ch	Siaha	9862-877-209
24	HC. Euredice, G/Ch	Siaha	9862-739-303
25	Zoramthara, G/Ch	Siaha	9862-346-681
26	K. Lallura, G/Ch	Siaha	9436-764-168
27	K. Sanglawta, Peon	Siaha	9612-696-736
28	A. Khaicho, G/P	Siaha	7085-739-609
29	C. Hrangtinthanga, G/P	Siaha	9862-429-800
30	S. Lalropuii, G/P	Siaha	9436-379-880
31	Zorammawia, T/S	Siaha	9612-520-534
32	Pawha, G/P	Chhualung	9362-199-593
33	V. Robert Lianchungnunga, G/P	Phura	8413-029-137
34	Lalthlamuana, G/P	Phalhrang	8413-031-244
35	S. Ngokhu, G/P	Vahai,	8798-510-467
36	NG. Beicho, G/P	Tuisih	8730-837-676
37	Sangcheuva, G/P	Siata	8798-899-182
38	Sangthangpuia Chinzah, G/P	Siaha	8414-052-086
39	Budhrai Hembrom, G/P	Kawlchaw	8131-935-636
41	Beinua, T/S	Chhualung	9612-603-370
41	C. Zamo, G/P	Phura	6909-838-193
42	C. Lalnunmawia, G/P	Dinthar, Aizawl	6360-823-503
43	V. Chhachhai, G/P	Lungbun	8131-983-677
44	Lawmkima, G/P	Siaha	8974-317-258
45	Vanlalpeka, G/P	Siaha	7421-865-935
46	Lalramzaui, P/E	Siaha	8414-954-856
47	HC. Biakmawia, P/E	Zawngling	9366-957-943
48	S. Rubena, P/E	Tongkolong	8798-916-421
49	Hmangaihzuala, P/E	Bualpui 'Ng'	9233-729-823
50	R. Lalrinkima, P/E	Chawnpui, Aizawl	9862-787-165

(viii) District Civil Supplies Office, Champhai

Sl No	Name	Designation	Address	Phone number
1	CC. Sakhawliana	DCSO	Vaivakawn, Aizawl	9436150077 8798314677
2.	Zothanzauva	AO	Zemabawk, Aizawl	6009235929
3.	Lalawmpuia	JAO	Bethlehem Vengthlang	9774403522
4.	C.Zoramthangi	UDC	Dinthar Aizawl	9862383562
5.	RS. Vantharnghaka	IFCS	Champhai Venglai	8974571439
6.	C.Lalmuanpuia	IFCS	Reiek	8131826057
7.	Albert Rozuala	Driver	Ramhlun Venglai	9862796071
8.	Tlauliana	LDC	Zamuang	9862055593
9.	Rozamliani Chawngthu	SIFCS	Champhai Vengthlang	9436141355
10	SN. Lalmuanpuui	SIFCS	Champhai Vengthlang	7085222393

11.	Lalngurliani	SK	Kulikawn, Aizawl	9436354623
12.	Benjamin Lalremruata	SK	Ramthar Aizawl	8575181973
13.	Rochansanga	SK	Mission Vengthlang	8794295224
14.	Lalrinthanga	G/Ch	Khatla 'S' Aizawl	8118954436
15.	Lalzarliani	G/Ch	Champhai Vengthlang	8974133882
16.	Laldinmawii	G/Ch	Champhai Venglai	8014422969
17.	Lalruatsanga	G/Ch	Leithum	9612534185
18.	Lianthuama	G/Ch	Zote, Champhai	9862155211
19.	JH. Lalrinkimi	S/M	Champhai Kanan	9862087085
20.	Zarzoliana	G.P	Champhai Vengthlang	9862536626
21.	Lallawmsanga	G.P	Champhai Kanan	9366942514
22.	Hrangzuala	G.P	Bungzung	8014748919
23.	Vanlalrawni	G.P	Zion Veng Champhai	9862732185
24.	R. Vanlalruati	G.P	Champhai Kanan	8118908432
25.	T.Thangseia	S/M	Vaphai	7085362828
26.	HS. Lalzuithanga	G.P	Venglai Champhai	9862614927
27.	H.Lalrinmuana	G.P	Tualcheng	9362644040
28.	Lalengkawla	G.P	Vengthar Champhai	7640835406
29.	Lalsangzuala	G.P	Hnahlan	7628028006
30.	Samuel Zothankima	G.P	Chawhlmun Aizawl	9612605266
31.	Lalnuntluanga, G.P.	G/Ch	Hnahlan	8132936046
32.	H.Khumromuana, G.P.	G.P	Champhai Bethel	8415916111
33.	Vanlalruatfela	PE	Khawzawl	9362595329
34.	H.Lalhmingaihzualla	PE	Kawlkulh	6909214768
35.	Zoremawii	PE	Kolasib Tumpui	9366936760
36.	Lalhminghsanga	PE	Chaltlang Aizawl	8794651553

(ix) District Civil Supplies Office, Serchhip

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1	R.Zirliana,	DCSO	DCSO Office Serchhip	9612038452
2	Malsawmdawngzuala,	AO	DCSO Office Serchhip	9815180605
3	R.Lalrohluna,	Inspector	Thenzawl	9436145275
4	JH Neihkima,	SIFCS	DCSO Office Serchhip	8731873939
5	R.Laldawngliana,	SIFCS	N.Vanlaiphai	8131984502
6	Vanlalhruaia,	IFCS & CA	Serchhip PDC	9862824774
7	Lalhmingchhuana,	Driver	DCSO Office Serchhip	9862303038
8	Lalhruaitluangi,	JAO	DCSO Office Serchhip	6009930398
9	Thanglianhhunga,	Sirdar	Thenzawl	9436385391
10	PB Malsawmtluangi,	SK	DCSO Office Serchhip	9612235289
11	Zosangkima Renthlei,	SK	Chhingchhip Centre	9862131304
12	Lalnunpuia,	SK	Buarpuia & Thenhlum	8794108124
13	Amos Malsawmkima,	SK	Bunghmun	9366836364

14	JH Zarzolia,ana,	SK	E.Lungdar & Khawlailung	8131058324
15	Lalthlamuani,	SK	Serchhip PDC	9612639859
16	V Zosangliana,	Sirdar	Serchhip PDC	9402112909
17	Vanlalchama,	SK	Chhipphir Centre	9436142405
18	Malsawmtluangi,	LDC	DCSO Office Serchhip	9862530544
19	Rochama,	G.P	Buarpui Centre	8413874866
20	Lalmudika,	G.Ch	DCSO Office Serchhip	6909111380
21	Lalkrosthanga,	G.P	Thenzawl SDC	9862179536
22	Melody Lalremruati,	G.Ch	DCSO Office Serchhip	9862363862
23	Lalengkima,	G.P	DCSO Office Serchhip	9233088751
24	C.Laltanpuia,	G.P	Khawlailung Centre	9856529336
25	Lalnunmawia,	G.Ch	Chhingchhip Centre	8729806310
26	K Lalbiaktluangi,	Peon	DCSO Office Serchhip	9402127500
27	R.Vanlaltluanga,	G.Ch	Buarpui Centre	8119982994
28	F Lianzuala,	G.P	Buarpui Centre	8974431394
29	C Laldinchami,	Peon	DCSO Office Serchhip	9612798294
30	R Lalremthanga,	G.P	E.Lungdar Centre	8974382674
31	Lalrammawia,	G.Ch	Serchhip PDC	8415872811
32	Zomuanpuia,	G.P	Chhipphir Centre	6009495587
33	Lalbiakhluna Sailo,	G.P	Serchhip PDC	9089175621
34	Lalnunhlma,	G.P	Serchhip PDC	9712842690
35	Biakchhawna,	G.Ch	Chhipphir Centre	7422977782
36	Laltlanfela,	G.Ch	Chhingchhip Centre	8974773643
37	Lalnunsanga Colney,	G.P	Khawlailung Centre	9233295002
38	Rohmingthanga,	G.P	Serchhip PDC	8118937372
39	Lalbuatsaiha,	G.P	Bunghmun Centre	8414887521
40	PC Lalropuia,	G.P	Bunghmun Centre	8413935989
41	C Lalfakawma,	G.P	Thenzawl SDC	9615014515
42	Lalkristiana,	G.P	Khawlailung Centre	9402104537
43	Nunthianghlma,	G.P	Thenzawl SDC	9862386334
44	Lalbiakchhunga Tlau,	P.E	DCSO Office Serchhip	9436556216
45	Zorinsangi,	P.E	N.Vnalaiphai SDC	9862425964
46	Jabeza Lalawmpuia,	P.E	Thenhlum Centre	8416076231
47	Seventh Malsawmsangzuala,	P.E	DCSO Office Serchhip	7005723961

(x) District Civil Supplies Office, Saitual

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1.	Zairemkima	DCSO	Saitual Chhim Veng	7629808882
2.	Lalsawmliani	AO	Bethlehem Vengthlang, Aizawl	8794509328
3.	Vanlalruata	IFCS&CA	Durtlang North	9383102364
4.	K. Zothanmawii	SIFCS&CA	Republic Veng, Aizawl	8974932538
5.	H. Lalmalsawma	Govt. Porter	PWD Veng, Saitual	7620014191

6.	Laltleipuii	PE	Zuangtui Veng, Aizawl	7640982755
7.	Lalrindika	DEO (Price Monitoring)	Saitual Chhim Veng	8837296195

(xi) District Civil Supplies Office, Khawzawl

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1	CC Sakhawliana	DCSO	Vaivakawn, Aizawl	8798314677
2	M.Vanlalduata	Asst.DCSO	Siaha	6909538406
3	Lalremliana	AO	Venghlui, Aizawl	9436354514
4	Lalramhluna	IFCS	Ramhlun Vengthar, Aizawl	8974302002
5	Lalrinzuala Pachuau	SIFCS	Khatla, Aizawl	8014956810
6	Khatlianthuama	SIFCS	Luangmual, Aizawl	7005206141
7	Lalngenmawii	SIFCS	Zamabawk field Veng	7085464163
8	C.Lalrammuanpuia	Storekeeper	Venghnuai, Aizawl	9862754198
9	Lalthanmawii	Storekeeper	Bethlehem Vengthlang, Aizawl	9626633207
10	Lalrinchhani	LDC	Edenthlar, Aizawl	9856572962
11	Lalngthinglova Kawilam	Chowidar	Khawthar Veng, Biate	9615324023
12	R.Lalhmanngaiha	Chowidar	Khawhai South	8575574496
13	Robert Vansangliana	Chowidar	Hall Veng, Rabung	8575185384
14	Lalrohluna	Chowidar	Bung Veng, Rabung	7629971361
15	H.Thuamliana	Chowkidar	Khawzawl Vengthar	9862647937
16	Lalchhanhima	Chowkidar	Kawnzar, Khawzawl	8014249322
17	Lalchuangkima	Chowkidar	Hmar Veng, Kawlkulh	9856305531
18	Lalruatkima	Chowkidar	Ngopa	8030990510
19	H.Laltanpuia	Chowkidar	Mual Veng, Biate	8730975639
20	VM.Dawngsanga	Scaleman	Zemabawk, Aizawl	9856721910 / 9862322115
21	Lalthanmawia	Porter	Chhawrtui	8415066702
22	Lalremsiama	Porter	Zemabawk, Aizawl	7085754021
23	F.Zaithana	Porter	Wrokshop Veng, Kawlkulh	8014033455
24	Lalbiakzauva Sailo	Porter	Hmar Veng, Kawlkulh North	9615489994
25	Lalchhantluanga	Porter	Mualkawi Veng, Lungpho	9233199523
26	R Lalthakima	Porter	Godown Veng, Lungpho	8014117521
27	Lalhmunpuia	Porter	Vengthar, Rullam	9383177121

28	Zoramthanga	Porter	Darngawn Veng, Khawzawl	9862526653
29	Zaithantluanga	Porter	Biakin Veng, Biate	8575775206
30	F. Lallura	Porter	Hunthar Veng, Aizawl	9862399574
31	Lalrinzuali	PE	Leng Khua	9863262804
32	Lalrinhlui	PE	Khawhai South	6909916101
33	Johnson Lalramchhana	PE	Chhinga Veng, Aizawl	8974897308

(xii) District Civil Supplies Office, Hnahthial

S/N	Name	Designation	Address	Phone No.
1	2	3	4	6
1.	Lalremruata Sailo	DCSO	Lunglei DCSO Qtrs.	93830 66070
2.	R. Lalmuankima	ADC SO	Electric, Hnahthial	96126 17076
3.	Hlychho Beirapha	Accounts Officer	Siaha Bazar	94361 49565
4.	Lallianruala	IFCS	Chawnpui, Aizawl	94361 42328
5.	Vanlalchhuani	SIFCS	Kanan, Aizawl	98623 73729
6.	Lalruatfeli	SIFCS	S. Vanlaiphai	93830 06045
7.	H. Malsawmkima	LDC	Lawngtlai Bazar	96121 52052
8.	Zoramdinthara	S.K.	Zonuam, Aizawl	98628 46477
9.	Lalhriatmawia	S.K.	Chawlhmun, Aizawl	98621 50789
10.	C. Lallawmkima	G/Ch	S. Vanlaiphai	84138 77614
11.	Lalrinmawii	Peon	S. Vanlaiphai	93830 78176
12.	Zothanpari	G.P.	Bazar, Hnahthial	982117739
13.	Lallawmawma	G.P.	Chhinga Veng, Aizawl	883 720 8430
14.	Lalremruatpuii Chawngthu	G.P.	Electric, Hnahthial	9862326879
15.	C. Lalnidenga	G/Ch	Bungkawn, Aizawl	96121 13382
16.	R. Lalhmunsanga	G.P.	Pangzawl	60090 43748
17.	Lalmuanzuala	G.P.	Cherhlun	87987 63103
18.	B. Lalremruata	G.P.	Durtlang	70057 38473
19.	Lalhlimpuii	P.E	Peniel, Hnahthial	98623 28099
20.	Lalthanmawia	P.E.	Seling	87318 16389
21.	J. Lalnunfela	DEO	Bazar, Hnahthial	96126 31390

Section 4. 1 (b) (x) – The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations

S/N	Name of post	Pay Level	Pay Scale
1	Director	14	Rs. 1,40,200/-
2	Addl. Director	13	Rs. 1,23,100/-
3	Joint Director (Admin)	12	Rs. 78,800/-
4	Joint Director (S)	12	Rs. 78,800/-
5	Deputy Director (Admin)	11	Rs. 67,700/-
6	Deputy Director (G)	11	Rs. 67,700/-
7	Deputy Director (Accts)	11	Rs. 67,700/-
8	Deputy Director (M)	11	Rs. 67,700/-
9	Deputy Director (S)	11	Rs. 67,700/-
10	Asst. Director / DCSO	10	Rs. 56,100/-
11	Superintendent	10	Rs. 56,100/-
12	Accounts Officer	10	Rs. 56,100/-
13	Steno – I	10	Rs. 56,100/-
14	Asistant	7	Rs. 39100/-
15	IFCS	7	Rs. 39100/-
16	JAO	7	Rs. 39100/-
17	Steno – II	7	Rs. 39100/-
18	Junior Engineer	7	Rs. 39100/-
19	Driver Spl. Grade	7	Rs. 39100/-
20	SIFCS	6	Rs. 35,400/-
21	Steno – III	6	Rs. 35,400/-
22	UDC	6	Rs. 35,400/-
23	Driver Grade - I	6	Rs. 35 400/-
24	Driver Grade - II	4	Rs. 25,500/-
25	LDC	4	Rs. 25,500/-
26	Storekeeper	4	Rs. 25,500/-
27	Transport Sirdar	4	Rs. 25 500/-
28	Driver Grade - III	2	Rs. 19 900/-
29	Govt. Porter	1	Rs. 17,400/-
30	Godown Chokidar	1	Rs. 17,400/-
31	Office Chowkidar	1	Rs. 17,400/-
32	Peon	1	Rs. 17,400/-
33	Supply Porter	1	Rs. 17,400/-
34	Scaleman	1	Rs. 17,400/-

Actuals 2023 - 24			Budget Estimates 2024 - 25			Revised Estimates 2024 - 25			Object Heads of Account	Budget Estimates 2025-26		
State	CSS	Total	State	CSS	Total	State	CS S	Total		State	CSS	Total
5210.09		5210.09	6816.06		6816.06	6831.67		6831.67	(01) – Salaries	6731.06		6731.06
76.67		76.67	205.92		205.92	205.92		205.92	(02) – Wages	159.44		159.44
									(04) – Pensionary Charges			
119.05		119.05	132.80		132.80	148.15		148.15	(06) – Medical Treatment	187.03		187.03
19.58		19.58	23.91		23.91	69.87		69.87	(11) – Domestic Travel Expenses	22.41		22.41
									(12) – Foreign Travel Expenses			
71.02		71.02	64.76		64.76	77.66		77.66	(13) – Office Expenses	64.66		64.66
14.81		14.81	18.50		18.50	18.50		18.50	(14) – Rents, Rates & Taxes	11.70		11.70
									(16) – Publications			
									(18) – Rent for others	5.20		5.20
10666.05	671.00	11337.05	20014.51	0.01	20014.52	20288.51	654.01	20942.52	(21) – Supplies and Materials	18014.51	0.01	18014.52
1.99		1.99	4.00		4.00	6.00		6.00	(24) – POL	21.40		21.40
0.98		0.98	1.00		1.00	2.00		2.00	(26) - Advertising and Publicity	2.00		2.00
75.00		75.00	71.00		71.00	171.90		171.90	(27) - Minor Works	66.00		66.00
637.14		637.14	0.10		0.10	505.44		505.44	(28) – Professional Services	0.10		0.10
			8.00		8.00	12.20		12.20	(29) – Repair and Maintenance	18.50		18.50
1.50		1.50	1.50	0.01	1.51	1.50	0.01	1.51	(31) – Grants in aid - General	1.50	0.01	1.51
1.27		1.27	2578.27	1.00	2579.27	2603.27	24.27	2627.54	(49) – Other Revenue Expenditure	2562.77		2562.77
2648.49		2648.49							(50) – Other Charges			
5.00		5.00							(51) – Motor Vehicles	0.10		0.10
1.00		1.00							(52) – Machinery and Equipment	0.10		0.10
2440.04		2440.04							(53) – Major Works			
									(55) – Loans & Advances			
									(56) – Repayment of Borrowing			
13.24		13.24	0.10	0.10	0.10	17.41		17.41	(64) – Write off			
									(71) - ICT Equipment			
									(72) – Buildings and Structures			
									(74) – Furnitures and Fixtures	0.10		0.10
22002.92	671.00	22673.92	29940.43	1.02	29941.45	30960.00	678.29	31638.29	TOTAL OF DEMAND NO. 17 (VOTED)	27868.78	0.02	27868.80
			<i>13000.00</i>		<i>13000.00</i>	<i>13000.00</i>		<i>13000.00</i>	<i>Deduct recoveries</i>	<i>15000.00</i>		<i>15000.00</i>
22002.92	671.00	22673.92	16940.43	1.02	16941.45	17960.00	678.29	18638.29	NET TOTAL OF DEMAND NO. 17	12868.78	0.02	12868.80

Section 4. 1 (b) (xii) - Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

EXECUTION OF SUBSIDY PROGRAMMES

S/N	Item	Category	No. of beneficiaries (as on November, 2025)	Scale of issue	Processing price (in quintal)	Retail issue price (in quintal)	Amount of subsidy given by the Govt. (in quintal)
1	Rice	a) AAY	61548	35 kgs per family per month	Free of cost	Free of cost	Central Programme / Scheme
		b) PHH	648323	5 kgs per beneficiary per month	Free of cost	Free of cost	
		c) PHH Addl.		3 kgs per beneficiary per month	Rs. 3550/- per quintal	Rs. 1450/- per quintal	Rs. 2100/- per quintal
		d) MSSRP	54145	8 kgs per beneficiary per month	Rs. 3550/- per quintal	Rs. 1850/- per quintal	Rs. 1700/- per quintal
		e) Non-NFSA	399982	8 kgs per head per month	Rs. 3550/- per quintal	Rs. 2850/- per quintal	Rs. 700/- per quintal
2	Sugar	AAY	25559	1 kg per family per month	Rs. 4680/- per quintal	Rs. 2350/- per quintal	Rs. 2330/- per quintal (Rs. 1850/- Central Subsidy + Rs. 480/- State Subsidy)

Section 4. 1 (b) (xvi) – the names, designations and other particulars of the Public Information Officers

The names of DAA, SPIO and SAPIO in respect of Administrative Department of Food, Civil Supplies & Consumer Affairs with contact number.

Sl. No.	Name	Designation	Contact Number	Designation as per RTI Act, 2005
1.	Pi Teresy Vanlalhrui, IAS	Secretary, FCS&CA Department	9436146022	Departmental Appellate Authority.
2.	Pi Melody Ngurthantluangi	Deputy Secretary, FCS&CA Department	8131060654	State Public Information Officer -I
3.	Pu Zodinmawia Pachuau	Under Secretary, FCS&CA Department	9774586169	State Public Information Officer -II
4.	Pu Lalthanmawia	Superintendent, FCS&CA Department	9402101173	State Assistant Public Information Officer

The names of DAA, SPIO and SAPIO in respect of Directorate of Food, Civil Supplies & Consumer Affairs with contact number.

Sl. No	Name	Designation	Contact Number	Designation as per RTI Act '05
1	Pi Saizikpui MCS	Director	9436157847	Departmental Appellate Authority in respect of Directorate of Food, Civil Supplies & Consumer Affairs Department.
2	Pi Saibuangpui Sailo	Dy. Director (Admin.)	9436141024	State Public Information Officer
3	Pu Lalramchuana	Suptd. (Admn.)	7005753733	State Assistant Public Information Officer, Directorate.
4	Pu Victor Lalawmpuia MCS	DCSO Aizawl 'E'	9436198916	State Assistant Public Information Officer, Aizawl East District
5	Pu Lalrinsanga	DCSO Aizawl 'W'	9436141703	State Assistant Public Information Officer, Aizawl West District
6	Pu C.C. Sakhawliana	DCSO, Champhai	9436150077	State Assistant Public Information Officer, Champhai District
7	Pu GM Laskar	DCSO, Kolasib	6003586089	State Assistant Public Information Officer, Kolasib District
8	Pu Lianchhuma Chinzah	DCSO, Lawngtlai	9612744219	State Assistant Public Information Officer, Lawngtlai District
9	Pu Lalremruata Sailo MCS	DCSO, Lunglei	9383066070	State Assistant Public Information Officer, Lunglei District
10	Pu Lalneihkima	DCSO, Mamit	9862324163	State Assistant Public Information Officer, Mamit District
11	Pu Lianchhuma Chinzah	DCSO, Saiha	9612744219	State Assistant Public Information Officer, Saiha District
12	Pu R. Zirliana	DCSO, Serchhip	9612038452	State Assistant Public Information Officer, Serchhip District

13	Pu Zairemkima	DCSO Saitual	7629808882	State Assistant Public Information Officer, Saitual District
14	Pu Lalremruata Sailo MCS	DCSO Hnahthial	9383066070	State Assistant Public Information Officer, Hnahthial District
15	Pu C.C. Sakhawliana	DCSO Khawzawl	9436150077	State Assistant Public Information Officer, Khawzawl District

The names of DAA, SPIO and SAPIO in respect of Legal Metrology.

Sl. No.	Name	Designation	Contact Number	Designation as per RTI Act, 2005
1.	Pu Laldawngliana	Joint Controller, Legal Metrology	Land line : 0389-2335212 Mobile : +919436374920 email: laldawngliana1966@gmail.com	SPIO
2.	Pu Johny Remngaia	Deputy Controller, Legal Metrology (Aizawl)	Mobile : +919436154427 email: johnyremngaia18@gmail.com	SAPIO, Aizawl & Mamit Dist.
3.	Pu Vanlalngheta	Deputy Controller	9436151718	SAPIO, Lunglei, Lawngtlai & Hnahthial Dist.
4.	Pu Vanlalrema Hnamte	Assistant Controller	9436154512	SAPIO, Serchhip & Saitual Dist.
5.	Pu R. Lalnghakliana	Assistant Controller	9436157372	SAPIO, Siaha Dist.
6.	V. Lalfakzuala	Assistant Controller	7005560443	SAPIO, Champhai & Khawzawl Dist.
7.	Chalneihkima	Assistant Controller	8794889303	SAPIO, Mamit & Kolasib Dist.

Section 4. 1 (b) (xvii) - Such other information as may be prescribed; and thereafter update these publications every year :

Various information under Food, Civil Supplies & Consumer Affairs Department can be obtained by visiting departmental website <https://fcsca.mizoram.gov.in/>